



Department of
Transport



**ROYALTIES
FOR REGIONS**

Round 17 2011/12

Recreational Boating Facilities Scheme

Benefiting WA's recreational boating community



Applications close 7 February 2012

About the RBFS

The Recreational Boating Facilities Scheme (RBFS) is a State Government grants program administered by the Department of Transport (DoT). The RBFS provides grants to eligible authorities for the planning and construction of public boating infrastructure in Western Australia which benefits recreational boat users.

The RBFS is funded from boat registration fees and, for Rounds 16-19, eligible authorities located in regional WA can apply for larger grants, funded by Royalties for Regions.

Through Royalties for Regions, the equivalent of 25 per cent of the State's mining and onshore petroleum royalties is being returned to regional areas each year as an additional investment in projects, infrastructure and community services. The first of four annual \$5 million funding allocations from Royalties for Regions saw an unprecedented amount of funding allocated to RBFS regional projects in Round 16.

Since 1998, the RBFS has significantly benefited recreational boating by providing more than \$20 million for 282 projects located from Wyndham to Esperance.

Who may apply?

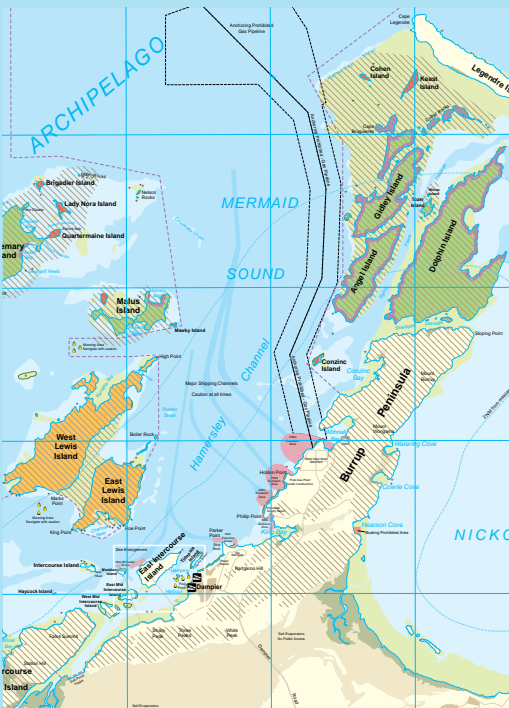
Grants are available to:

- local governments;
- State Government departments; and
- statutory authorities directly responsible for recreational boating facilities.

Community groups or individuals interested in applying for a grant **must** liaise with one of these authorities to prepare and submit an application. Volunteer marine rescue groups may apply for boating facility infrastructure if it is to be licensed to an eligible authority and available to the recreational boating public.

Eligible authorities are encouraged to consult with their local community to develop ideas for RBFS grant proposals.

Applications from anyone other than eligible authorities will not be assessed



Completed Project

Dampier boat ramp signage
Shire of Roebourne
Grant value \$8,850

The Shire sought a grant to consolidate a large number of information signs at the Dampier public boat ramp.

The grant allowed the Shire to install a shade shelter and construct universal access paths. A sunscreen dispenser was mounted in the shelter to encourage people to enter and increase the chance of them reading the important information they might otherwise miss.

The Department of Environment and Conservation, a project partner, undertook extensive consultation to ensure the new signage in the shelter featured the latest information relating to boating safety, port security and recreational fishing.

Funding

RBFS grants are for:

- planning new public recreational boating facilities;
- constructing new public recreational boating facilities; and
- upgrading existing public recreational boating facilities.

Grants are available for up to 75 per cent of the estimated project cost, but are limited to:

- \$750,000 (excluding GST) in the Perth metropolitan area
- \$2,250,000 (excluding GST) in regional Western Australia

The remaining project cost is funded by the applicant and can include Government funding or in-kind contributions. These funding arrangements must be outlined in the initial application.

Grants are paid in arrears. However, up to half of the grant may be paid up front if a project is estimated to cost more than \$120,000.

Grants will be reduced if any project component listed in the application is not delivered.

Eligible authorities may apply for one or more grants in either of the two categories:

Planning - for the preparation of feasibility studies, strategic plans, environmental impact assessment, detailed engineering drawings, site investigations, community consultation reports, detailed cost estimates or similar.

Works - for the construction of infrastructure. DoT's typical drawings and design guidelines may provide assistance - they are available at www.transport.wa.gov.au/rbfs.

Completed Project

Lake Poorrarecup boat ramp, trailer parking and signage

Shire of Cranbrook
Grant value \$45,731

Lake Poorrarecup, the largest lake in the district, is popular for boating and water skiing. The Shire wanted to upgrade one of the existing small gravel-based 'boat ramps' and to improve the parking area and signage.

Upgrading the ramp has doubled its length, meaning boat owners are now more likely to be able to launch in deeper water.



The grant has also allowed for the creation of a designated boat trailer parking area, which has reduced parking in bushland and at the camping ground entrance.

The installation of directional signage highlighting the new parking area and boat launching ramp has also reduced congestion and improved traffic flow during the busy summer months.

Project eligibility

Eligible projects include the construction of, or planning for:

- Maritime facilities such as boat launching ramps, finger jetties, moorings, and channels and breakwaters directly related to a public recreational boating facility.
- Land-based infrastructure located at a public boating facility, such as parking areas for boat trailers, toilets, waste facilities, fish cleaning tables and relevant signage regarding marine safety, fishing and other information.
- Infrastructure which enhances access to boating, such as universal access paths.

Ineligible projects

Applications for the following types of projects will **not** be assessed:

- General maintenance or maintenance dredging;
- Private facilities or those associated with private clubs;
- Facilities not used mainly by recreational boat users, such as fishing platforms or toilets in parks without a boat ramp or jetty;
- Facilities purely for commercial vessels; and
- Facilities which are not available for use by the recreational boating public.



Completed Project

Gnarabup and Gracetown jetty fenders
Shire of Augusta - Margaret River
Two grants - value \$7,052

The success of new D shaped fenders on the Flinders Bay jetty (built with a previous RBFS grant), prompted the local volunteer marine rescue group to request the same fit-out for Gnarabup and Gracetown jetties.

At one of the locations, local residents had placed car tyres over the existing wooden chafers to cushion boats when launched or moored temporarily. The Shire applied for two grants to address this issue and provide a safe long term solution.

The new fenders ensure that boats can't hit the wooden chafers directly and allow for safer mooring of boats when wind or swell makes conditions difficult.

Note:

1. Applicants are encouraged to undertake planning to gain engineering drawings and cost estimates before applying for a Works grant for a major project.
2. A successful Planning application does not guarantee that the construction project itself will be funded in future rounds.
3. To be eligible for a grant, applicants must **not** have commenced a project at the time of advice of approval ('commenced' is not intended to include preliminary design concepts, cost estimations or community consultation).
4. Land-based facilities will only be funded if the associated maritime infrastructure is maintained at an appropriate standard and has a current Jetty Licence.
5. Applications for combined recreational and commercial facilities may be considered if recreational use is greater than 25 per cent of total use and an eligible authority will own the asset.
6. Grants for combined recreational and commercial facilities, or for land-based facilities, may be calculated pro-rata on the percentage of use by recreational boat users.
7. Demolition of existing boating facilities may be funded if associated with the provision of new or upgraded ones.
8. Some eligible projects may be only part funded, or not funded at all, if there are applications for more funds than are available. The grant amount applied for may be an important factor in assessment, hence applicants may wish to consider applying for components of major projects in stages.

Completed Project

Johns Creek Harbour boat ramps

Shire of Roebourne
Grant value \$225,575

At the time it was approved, this was the largest grant the RBFS had ever made. The Shire replaced the existing single lane recreational boat ramp at Point Samson and constructed a new one on the other side of the finger jetty (built with an earlier RBFS grant).

It was a difficult site as the old ramp had considerably decayed and, due to large tidal variations, the new ramps needed to be longer than usual. The ramps were made from pre-cast concrete panels which were delivered to Point Samson. Some works were undertaken at night to take advantage of lower tides.



Since completion, there has been less congestion and delays in launching and retrieving boats. Local community members are very impressed with the standard of the upgraded ramps.

Indicative timeline



Project assessment

Applications are evaluated based on the benefits the projects will provide the recreational boating public

Initially, applications are reviewed by the Regional Assessment Panel convened by DoT's Regional Manager in each region.

These panels provide evaluations to the RBFS Panel, which has representatives from:

- DoT's Coastal Infrastructure Unit
- Recfishwest
- Jet Sport West
- Boating WA
- Department of Regional Development and Lands
- Western Australian Local Government Association
- Swan River Trust
- Fire and Emergency Services Authority.

The RBFS Panel makes a final assessment and forwards its recommendations to the Minister for Transport for endorsement.

Completed Project

Batavia Coast Marina trailer parking

Department of Transport
Grant value \$390,000

The public boat launching facility at the busy Batavia Coast Marina was prone to congestion, particularly on weekends and during the lobster recreational fishing season.

The Department sought a grant to provide additional trailer parking and improve traffic flow and queuing arrangements to better cope with peak demands and increasing user numbers.



Photo courtesy of Graeme Gibbons Photos

The redesign has more than doubled the number of trailer parking bays, which are now wider to allow for larger vehicles. Providing more rigging bays to prepare boats for launching has also had a dramatic impact, lessening delays and queues in adjacent streets.

The work also resulted in new entrance and exit points on Stella Maris Drive which have significantly improved traffic movement throughout the boat launching facility.

Relevant RBFS Grant Conditions 2012*

1	Grants are available to local governments, state government departments and statutory authorities where they are directly responsible for the delivery & operation of recreational boating facilities. Interested persons or bodies must liaise with one of these authorities to prepare an application. Grants are also available to volunteer marine rescue organisations for boating facility infrastructure which is licensed to an eligible authority & is available to the recreational boating public.
4	Eligible authorities may apply for funding for large projects in stages, submitting an application each round for each stage. However, a successful application for any stage does not guarantee other stages will be funded in future rounds. Applications for staged projects must be supported by an overall concept plan showing proposed future stages. Each stage must complete a component of the overall project.
5	Funding for approved projects is available at 75% of the estimated total cost of the project, up to the maximum grant limit. The grant amount paid will be reduced for any component of the project specified in the application but not delivered.
6	Grants are typically paid in arrears. For projects with an estimated total cost of less than \$120,000, grant payments will be made following receipt of all information requested & a project completion certificate. For works projects with an estimated total cost of \$120,000 or more, the applicant may request 50% of the grant to be paid following approval of the detailed engineering plans by DoT & signing of a construction contract. For planning projects with an estimated total cost of \$120,000 or more, the applicant may request 50% of the grant to be paid following approval of the scope by DoT, & demonstration of significant progress.
8	Applicants are responsible for addressing the necessary statutory approvals, which include jetty licences, & planning & environmental approvals.
9	The applicant will own the new assets created through the RBFS & will be responsible for all ongoing maintenance.
10	The successful applicant must clearly demonstrate that any charges proposed will be used specifically & exclusively for maintenance of the facility.
11	The applicant, as owner of the project, is responsible for insurance, both during & after construction.
12	Should the applicant sell any asset funded by the RBFS, it will be required to refund 75% of the written down value.
13	Proposed new facilities or improvements to existing facilities shall comply with the appropriate Australian Standards, including maritime structures (AS 4997), marinas (AS 3962) & universal access design (AS 1428).
14	For works projects, the applicant must install, in a prominent place on or near the works, a plaque or honour board acknowledging the RBFS grant, & if it is a regional project, also acknowledging Royalties for Regions. A template will be provided but final artwork must be approved before production. For planning projects, the applicant must acknowledge the RBFS grant, & if it is a regional project, also acknowledge Royalties for Regions in the documents resulting from the project.
15	Provision of the funding is conditional on the applicant entering into a funding agreement which sets out the terms & conditions of the grant.
16	DoT will, where possible, provide technical advice throughout the design & development of the project when asked to by the applicant.
18	The grant will remain valid for 24 months from the date of advice of approval to the applicant. The project should be completed & acquitted within this time.
19	Applicants are encouraged to prepare designs that address universal access criteria.
20	In-kind contributions need to be quantified. Applicants must provide details of the value of any in-kind work claimed.
21	Applicants' administration costs will not be recognised in cost calculations unless directly attributable to the project.
22	The applicant is to fund any cost overruns. Significant increases in costs due to factors beyond the applicant's control may be considered for funding if financial capacity exists within the RBFS at the time.
24	Details of grants, projects & recipients may be published and/or used for marketing purposes by DoT and Department of Regional Development & Lands.
25	Non performance on any previous RBFS project may result in the applicant not being considered for future grants.
26	Applicants must obtain approval of their detailed engineering plans from DoT's New Coastal Assets branch before works commence. Failure to do so may result in termination of the funding agreement.
27	Applications for a latter stage of a large project will not be granted if the previous stage/s has not commenced, unless prior approval has been gained.
34	Funding can't be provided retrospectively. To be eligible for a works grant, applicants must not have commenced construction at the time of approval.
37	Applications supported by detailed concepts, plans and/or reports will be highly regarded.

* For a full list of the RBFS grant conditions, visit www.transport.wa.gov.au/rbfs

Completed Project

Point Walter boat ramp planning project

City of Melville

Grant value \$22,500

The City of Melville used its grant to determine how to deliver a more sustainable boat launching facility at Point Walter to cater for increasing demand from boat owners.



Use of the existing boat ramps is hampered by sand accretion and erosion. A study investigated coastal processes along the shoreline, the potential to consolidate the ramps into a single, upgraded facility and the potential for universal access.

The study's recommendations allowed the City to apply for a further RBFS grant to progress with detailed designs for the recommended upgrade.

Completed Project

Flinders Bay jetty extension

Shire of Augusta - Margaret River

Grant value \$61,034

The Shire wanted to extend the finger jetty at this popular spot to allow more boats to queue alongside.

The grant was used to extend the wooden jetty by six metres. Unusually, the extension was pre-fabricated in a factory and freighted to the site in sections. This minimised on-site construction time, which could have been problematic given the exposed nature of Flinders Bay.

For the same reason, a pile-driving barge that could be easily mobilised to take advantage of suitable wave conditions was required. But at the height of the resource boom, the barge scheduled for driving the piles was diverted up north, so the contractor constructed a new barge to allow the project to be completed.



Preparing your application

Step 1

Contact the RBFS Officer or your nearest DoT Regional Manager to discuss your proposal's eligibility:

RBFS Officer, Metropolitan, Peel and Wheatbelt

Phone: 9216 8917

Email: RBFS@transport.wa.gov.au

Regional Manager, South West

Phone: 9792 6604

Regional Manager, Great Southern

Phone: 9892 7311

Regional Manager, Goldfields/Esperance

Phone: 9076 2103

Regional Manager, Kimberley

Phone: 9192 0206

Regional Manager, Pilbara

Phone: 9159 6906

Regional Manager, Gascoyne

Phone: 9941 6801

Regional Manager, Mid West

Phone: 9956 0110

Step 2

Determine which category is relevant for your proposal:

Planning...

... if it is to undertake feasibility reports, site investigations, strategic plans, detailed cost estimates, community consultation, detailed engineering drawings, environmental impact assessment or similar.

Works...

... if it is to build infrastructure and you have undertaken the necessary planning. You need to provide justification for the project, details of the environmental and community value, estimated costs and financial arrangements.

Step 3

Visit www.transport.wa.gov.au/rbfs to download the relevant application form and other necessary documents or request them from the RBFS Officer on 9216 8917 or by emailing RBFS@transport.wa.gov.au.

Planning application

- There is only one form to complete. Download and complete it electronically.

Works application

- Read the *Instructions* to help you complete the application successfully. There are two parts to a Works application - the application form and the spreadsheet *Works Table 4.1*. Download both and complete electronically.

It is highly recommended that you start your application at least two weeks before the closing date as you may need to obtain quotes. Applications or attachments received after the closing date will not be accepted.

Only applications in electronic format will be accepted

Step 4

Email the application and attachments.

1. Emailed applications are preferred. Send to **RBFS@transport.wa.gov.au**. If this is not possible, save the application on CD and contact the RBFS Officer before the closing date.
2. Works applicants are encouraged to submit engineering drawings or concept plans.
3. Works applicants are also encouraged to attach up to six relevant photos of reasonable resolution, for instance:
 - the site, including close ups and aerial photos with the location clearly marked
 - examples of similar infrastructure to your proposal
 - existing infrastructure with the proposed upgrade clearly marked.
4. Applicants will receive acknowledgement of their application.
5. Applicants who submit their application on paper will be asked to submit an electronic version before the closing date.
6. Late applications or attachments will not be accepted.
7. If you need assistance, contact the RBFS Officer on **9216 8917** or by emailing **RBFS@transport.wa.gov.au**.

Applications close 7 February 2012

If your application is successful

You will receive a letter from the Minister of Transport. Afterwards, successful applicants will be required to sign a legally binding funding agreement which details grant conditions.

Once the agreement is signed, your project may begin. If it is a Works project, construction cannot commence until:

- the plans and specifications are approved by DoT,
- all of the licences and approvals required by law are obtained, for example jetty licences and approvals from the Departments of Planning and Indigenous Affairs, and
- the draft tender brief is approved by DoT (if the design and/or construction of the project will be tendered).

Failure to comply may result in loss of the grant.



Completed Project

Bremer Bay fish cleaning stations

Shire of Jerramungup

Grant value \$36,674

Bremer Bay is renowned for its exceptional fishing. However, enthusiasts cleaning their catch encountered cleaning tables with a number of problems including size, water supply and drainage. The Shire wanted to provide excellent facilities to cater for the town's annual fishing competitions and clinics.

The Shire used this grant to install two new fish cleaning stations on concrete pads and with protection from the weather. The original design of the tables was enhanced following consultation with local users.



Department of
Transport

For further information please contact:

Department of Transport

Phone: (08) 9216 8917

RBFS@transport.wa.gov.au

www.transport.wa.gov.au/rbfs