When blank, this form is classed as **OFFICIAL**, when filled out, this form is classed as **OFFICIAL-SENSITIVE.**

LOGS	1. Request Number:

Requestor Complete section 2 to 11

2. Incident Name:	3. Time/Date:	4. Resource Type: Fixed Consumable

5. Order (Use additional forms when requesting different resource sources of supply)**:**

Qty.	Detailed Item Description: (Vital characteristics, brand, specs, experience, size, etc.)	Requested Arrival Date	6. LOGISTICS		
			Estimated Arrival	Cost	ID#

7. Requested Delivery/Reporting Location:	Total Costs	

8. Suitable Substitutes and/or Suggested Sources:

9. Requested by Name/Position:	10. Priority: Urgent Routine Low	11. Ops, IMT or Section Officer Approval Name:

RES	12. Resource available? Y N	13. If Resource unavailable, Request passed to Logs Yes No	14. Resources Signature:

Logistics

15. Logistics Order Number:	17. Supplier Phone/Fax/Email:
16. Name of Supplier/POC:	

18. Notes:

19. Approval name of Authorised Logistics Rep:	20. Time/Date:

21. Order placed by:

Finance

22. Reply/Comments from Finance:

23. Finance Section name:	24. Time/Date:

09-07-34-0124