

Hazard identification checklist

Use this checklist to help you think of hazards that affect your ODBS.



Hazards marked on the checklist with an * must be specifically addressed in your Safety Management System. Department of Transport Officers will look for these if you are audited.

It is also a good idea to refer to the *Audit Checklist*, as this checklist outlines what is expected of you during a Department of Transport audit:

www.transport.wa.gov.au/ODBSaudit

Type of hazard	Potential hazard (Yes / No)
Driver	
Driver fatigue*	
Driver distraction* <i>Including use of mobile phones, dispatch systems.</i>	
Driver competence* <i>Including driving skills, medical conditions, drug and alcohol use.</i>	
Driver assault against passenger and other persons* <i>Including behaviour from serious sexual or physical assault, to minor verbal assault.</i>	
Fraud* <i>Financial or personal gain through wrongful, dishonest or criminal actions of a driver.</i>	
Vehicle	
Mechanical failure*	
Wheelchair accessible vehicles (WAVs) and related equipment* <i>Appropriate maintenance and use of wheelchair hoists and restraints.</i>	

Type of hazard	Potential hazard (Yes / No)
<p>Misuse of camera recordings*</p> <p><i>Including security of passwords, not sharing video content.</i></p>	
Passenger	
<p>Violent or aggressive passengers (assault on driver)*</p> <p><i>Including behaviour from serious sexual or physical assault, to minor verbal assault.</i></p>	
Vulnerable passengers	
<p>Failure to properly support passengers with disabilities or special needs*</p> <p><i>Including transportation of guide dogs/assistance animals, the needs of vision impaired passengers and the needs of elderly passengers.</i></p>	
Safe carriage of wheelchair users	
Environment	
Remote or isolated operations (communications, first aid, fire)	
Collision with animal: kangaroos, cattle and other	
High speed limit conditions	
Flash flooding and wet weather conditions	
Vehicle roll over	
COVID-19	
<p>COVID-19 health and safety considerations*</p> <p><i>Includes monitoring Government announcements, vehicle cleaning policies, mask usage.</i></p>	