



Boat Registrations Recreational Boat Transfer Form

Notification of change of ownership

When blank, this form is classed as **OFFICIAL**, when filled out, this form is classed as **OFFICIAL-SENSITIVE**.

RECREATIONAL BOAT TRANSFER – PURCHASER'S COPY

- The **seller must complete all red sections** of this form and the **purchaser must complete all blue sections**.
- If the vessel is owned and/or is to be purchased in joint names then all additional sellers and/or purchasers must complete Additional Boat Owner Forms
- Proof of identity must be provided. If a Western Australian driver's licence is provided, the details can be entered in the relevant field on this form. If an interstate driver's licence or passport is provided, a copy must be submitted with the application.
- The purchaser must submit this copy and payment to the Department within fifteen (15) days of the date of purchase, with payment for the prescribed recording fee.
- Save time, transfer online with your DoTDirect account, for more information visit: transport.wa.gov.au/about-us/help-centre/how-to-transfer-a-boat-online

OFFICE USE ONLY

Name				
Date				
Site				

RECREATIONAL VESSEL DETAILS (Mandatory)

Registration Number:						Expiry date: (dd mm yyyy)							
Hull Identification Number:													

SELLER DETAILS (if in joint names: please complete details of all joint owners on the additional owners form and submit with this application)

Organisation: (if applicable)		ACN:	
Surname:		Other names:	
WA Driver's Licence Number:		Date of birth: (dd mm yyyy)	
Residential address: (PO Box is not acceptable)			
Suburb:		State:	
Contact number:		Email address:	

PURCHASER DETAILS (if in joint names: please complete details of all joint owners on the additional owners form and submit with this application)

Organisation: (if applicable)		ACN:	
Surname:		Other names:	
WA Driver's Licence No:		Date of birth: (dd mm yyyy)	
Residential address: (PO Box is not acceptable)			
Suburb:		State:	
Contact number:			
Email address:			
Postal address: (if different to residential)			
Suburb:		State:	
Do you have a trailer for this boat?	Yes ☐	No ☐	Town/Suburb where the vessel is normally kept:
Vessel's storage facility:	Home ☐	Pen ☐	Boat Yard/Stacker ☐
	Mooring ☐	Private Jetty ☐	
I DO NOT consent for the Department to use the above address(es) for all DTMI dealings ☐			

DECLARATION (The Electronic Transaction Act 2011 applies)

I hereby declare the information contained in this form is accurate. I understand if any information is omitted or is found to be incorrect this registration may be cancelled or suspended without notice.

Seller's Signature

Purchaser's Signature

Date of sale (dd mm yyyy):

Dealers: please ensure the Dealer section on the reverse side of this form is completed if acting on behalf of the customer.

INSTRUCTIONS

The purchaser is to:

- complete the **blue** sections of this form ensuring all joint owners have completed additional boat owners forms as required;
- ensure the **red seller's copy** has been removed and is retained by the seller; and
- lodge the completed **original blue purchaser's copy** (*photocopies will not be accepted*) and payment with the Department within fifteen (15) days of the date of purchase.

Please note: under the *Navigable Waters Regulations 1958*, the recording fee is required to be paid when this Boat Transfer Form is submitted.

HULL IDENTIFICATION NUMBER (HIN) REQUIREMENTS

- For the transfer to take place the seller or purchaser must obtain a **pink HIN Certificate**, unless a certified HIN is already recorded on the Boat Registration Certificate. Visit our website for more information: transport.wa.gov.au/imagine/recreational-boat-registration.asp
- If there is a HIN number on the boat but the number does not appear on the Boat Registration Certificate the HIN needs to be certified by an authorised HIN provider.
- The Department will not accept a boat transfer form without a certified HIN.

PURCHASER TO SUBMIT THIS APPLICATION

If submitting in person ensure you have:

- the signed **original blue copy** (*photocopies will not be accepted*) of this boat transfer form;
- the Boat Registration Certificate;
- the **pink HIN Certificate** — photocopies will **not** be accepted (*unless a certified HIN number appears in the boat details section on the Boat Registration Certificate*);
- your proof of identity documents. Proof of identity must be produced to the Department, Licensing Officer or Agent before this boat transfer can be accepted;
- pay the prescribed recording fee (for current fee please see transport.wa.gov.au/imagine/marine-fees-and-payments.asp#). Failure to comply may incur an infringement; and
- submit these documents and payment to the Department within fifteen (15) days of the date of purchase.

ORGANISATION OR COMPANIES PROOF OF IDENTITY

You will need to provide a current Certificate of Company Registration or other evidence (e.g. ASIC extract) and an Australian Company Number (ACN). A nominated representative's details must be included: full name and contact number.

DEALERS

Please complete below if you are authorised to act for/as the registered owner of this vessel on behalf of all/any interested parties. I hereby declare the information contained in this form is accurate.

Dealer's Name: _____ Dealer's Signature: _____ Date: _____

PRIVACY COLLECTION NOTICE

DTMI collects your name, address, driver's licence number and date of birth to verify your identity and assess your application under the *Navigable Waters Regulations 1958* to change ownership of a registered recreational vessel. It is then used on an ongoing basis for administering your boat registration records and maintaining the register of registered vessels.

DTMI may disclose your information to law enforcement agencies, interstate or overseas licensing authorities, courts or other entities as permitted by law, including for identity verification and law enforcement purposes. You must notify DTMI of the sale, loss, change in ownership or disposal of your vessel within the specified timeframe or you may be liable to a fine. If you provide false or misleading information your application may be refused.

DTMI is committed to protecting your privacy. For more information on how we handle your personal information, including the purposes for which it may be used and disclosed, visit transport.wa.gov.au/privacy. You may access or correct your personal information by emailing foi@transport.wa.gov.au or visiting transport.wa.gov.au/foi.

DoTDirect

Let us come to you anytime, anywhere. Signing up to DoTDirect is now easier than ever - transport.wa.gov.au/dotdirect

Save time, transfer online with your **DoTDirect** account.

Access our secure site transport.wa.gov.au and click on the **DoTDirect** Services point to register or login.

A **DoTDirect** online account is a free personalised account where you are able to manage all your information relating to your personal boat licences and pay all bills associated with these licences.

You are also able to view and make payment for all bills associated to your driver's licence and vehicle licences through your **DoTDirect** online account.

For further information please contact the Department of Transport and Major Infrastructure
on 13 11 56 or visit us on the web at transport.wa.gov.au/imagine



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RECREATIONAL BOAT TRANSFER – SELLER’S COPY

The seller must submit this copy to the Department of Transport and Major Infrastructure (DTMI) within seven (7) days of the sale.

Do not write on this page. Complete the **blue** purchaser’s copy only.

OFFICE USE ONLY

Name				
Date				
Site				

RECREATIONAL VESSEL DETAILS (Mandatory)

Registration Number: Expiry date:
(dd mm yyyy)

Hull Identification Number:

SELLER DETAILS (if in joint names: please complete details of **all joint owners** on the additional owners form and submit with this application)

Organisation: (if applicable)				ACN:			
Surname:				Other names:			
WA Driver's Licence Number:		Date of birth: (dd mm yyyy)					
Residential address: (PO Box is not acceptable)							
Suburb:				State:		Postcode:	
Contact number:				Email address:			

PURCHASER DETAILS (if in joint names: please complete details of **all joint owners** on the additional owners form and submit with this application)

Organisation: (if applicable)				ACN:			
Surname:				Other names:			
WA Driver's Licence No:		Date of birth: (dd mm yyyy)					
Residential address: (PO Box is not acceptable)							
Suburb:				State:		Postcode:	
Contact number:							
Email address:							
Postal address: (if different to residential)							
Suburb:				State:		Postcode:	
Do you have a trailer for this boat?	Yes ☐	No ☐	Town/Suburb where the vessel is normally kept:				
Vessel's storage facility:	Home ☐	Pen ☐	Boat Yard/Stacker ☐	Mooring ☐	Private Jetty ☐		

I DO NOT consent for the Department to use the above address(es) for all DTMI dealings ☐

DECLARATION (The Electronic Transaction Act 2011 applies)

I hereby declare the information contained in this form is accurate. I understand if any information is omitted or is found to be incorrect this registration may be cancelled or suspended without notice.

Seller's Signature

Purchaser's Signature

Date of sale (dd mm yyyy):

Dealers: please ensure the Dealer section on the reverse side of this form is completed if acting on behalf of the customer.



Let us come to you anytime, anywhere. Signing up to DoTDirect is now easier than ever - transport.wa.gov.au/dotdirect

Save time, transfer online with your **DoTDirect** account.

Access our secure site *transport.wa.gov.au* and click on the **DoTDirect** Services point to register or login.

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You are also able to view and make payment for all bills associated to your driver's licence and vehicle licences through your **DoTDirect** online account.

INSTRUCTIONS

The Seller

For the transfer to take place you **must** obtain a HIN Certificate prior to selling your boat, unless a certified HIN is already recorded on the Boat Registration Certificate.

The seller is to:

- complete the boat transfer form ensuring **all** registered owners have signed and completed Additional Boat Owners Forms as required;
- lodge this slip with the Department within seven (7) days of the sale of the boat;
- give the purchaser the completed boat transfer form ensuring that this tear off slip has also been completed and retained;
- give the purchaser the **pink HIN Certificate** (*unless a certified HIN is already recorded on the Boat Registration Certificate*); and
- give the purchaser the Boat Registration Certificate (*if available*).

DEALERS

Please complete below if you are authorised to act for/as the registered owner of this vessel on behalf of all/any interested parties. I hereby declare that the information in the form is accurate.

Dealer's Name: Dealer's Signature: Date:

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DTMI is committed to protecting your privacy. For more information on how we handle your personal information, including the purposes for which it may be used and disclosed, visit transport.wa.gov.au/privacy. You may access or correct your personal information by emailing foi@transport.wa.gov.au or visiting transport.wa.gov.au/foi.

For further information please contact the Department of Transport and Major Infrastructure
on 13 11 56 or visit us on the web at transport.wa.gov.au/marine