



## Freedom of Information - Privacy Collection Notice

The WA Department of Transport and Major Infrastructure (DTMI) collects your personal information when you lodge a Freedom of Information (FOI) application or make an enquiry under the *Freedom of Information Act 1992 (WA)*. This may include your name, contact details, proof of identity, and any additional information required to process your request.

### Why we collect your information

We collect this information to verify your identity, communicate with you about your application, and meet our statutory obligations under the FOI Act, including assessing access applications, consulting with third parties, and making decisions regarding the release or amendment of documents.

If you are seeking access to documents containing personal or sensitive information, we may require additional details to confirm your identity or authority.

### Who we share your information with

DTMI may disclose your personal information to third parties where consultation is required under the FOI Act, or to other government agencies where documents relate to their functions. Information may also be disclosed where authorised or required by law. Any disclosure will be limited to what is necessary to process your application or comply with legislative requirements.

### Your rights

Under the *FOI Act*, you have the right to apply for access to documents held by DTMI and to request the amendment of your personal information if it is inaccurate, incomplete, out of date, or misleading. You may also request written reasons for decisions made under the FOI Act. To access or amend your personal information, you can email [foi@transport.wa.gov.au](mailto:foi@transport.wa.gov.au) or visit our [Freedom of Information](#) webpage.

### What happens if you do not provide information

Providing this information is voluntary, but if you do not provide the required information your application may be refused or delayed. If you provide false or misleading information, your application may be invalid, and you may be subject to penalties.

### How we protect your information

Your personal information is managed in accordance with the *FOI Act*, relevant privacy principles, and DTMI's internal information security policies.

For more information on how we handle personal information, please refer to our Privacy Policy at [www.transport.wa.gov.au/privacy](http://www.transport.wa.gov.au/privacy).