



When blank, this form is classed as OFFICIAL, when completed, this form is classed as OFFICIAL SENSITIVE

This form is to be completed to nominate at least one Responsible Officer to act on behalf of a regulated towing business under section 18 of the *Towing Services Act 2024*.

IMPORTANT INFORMATION

Who can sign this form:

- For an Individual (Sole Trader) – the Individual (Sole Trader)
- For a Company – a Director listed on the company extract
- For an Incorporated Body – a current office bearer
- For a Partnership – A Partner listed in the Partnership Agreement
- For a Trust – a Trustee

By completing and submitting this document, the applicant for a towing business authorisation is declaring that any person/s listed as a Responsible Officer:

1. Is directly involved in the day-to-day management of the regulated towing business;
2. Is authorised to represent the towing service provider in conducting the regulated towing business;
3. Has access to, and is authorised to provide, any information relating to the regulated towing business that is required under this Act;
4. Is a fit and proper person to represent the towing service provider in the conduct of the regulated towing business; and
5. Has the capacity to influence, on behalf of the towing service provider, compliance with safety standards in relation to the conduct of the regulated towing business.

AUTHORISED TOWING BUSINESS APPLICANT DETAILS

By completing and signing this document, the applicant for a towing business authorisation is acknowledging that documents given to a Responsible Officer under the *Towing Services Act 2024* and the *Towing Services Regulations 2025* are taken to be given to the regulated towing service provider.

FAMILY NAME

I,

FIRST NAME

OTHER NAME/S

in my position as

TITLE

authorise the following Responsible Officer/s to act on behalf of

TOWING BUSINESS NAME

APPLICANT SIGNATURE

DATE SIGNED

/ /

PRIVACY STATEMENT

The Department of Transport and Major Infrastructure (DTMI) collects personal information on this form for the purposes of processing your towing business authorisation application and maintaining the authorisation register as required under the *Towing Services Act 2024*. Failure to provide this information may result in your application not being processed, or records not being properly maintained.

DTMI may also use the information for related purposes or disclose it to third parties in circumstances required or allowed for by law.

For more details on how we handle your personal information, see our Privacy Policy at transport.wa.gov.au/privacy

RESPONSIBLE OFFICER DETAILS

Each Responsible Officer must be ordinarily residing in Australia and one Responsible Officer **must** be a WA resident.

FAMILY NAME

FIRST NAME

OTHER NAME/S

POSITION TITLE

WA resident? YES NO Australian resident? YES NO

If more than one responsible officer is required, complete details below.

FAMILY NAME

FIRST NAME

OTHER NAME/S

POSITION TITLE

WA resident? YES NO Australian resident? YES NO

FAMILY NAME

FIRST NAME

OTHER NAME/S

POSITION TITLE

WA resident? YES NO Australian resident? YES NO

FAMILY NAME

FIRST NAME

OTHER NAME/S

POSITION TITLE

WA resident? YES NO Australian resident? YES NO