



Application to License a Vehicle

When blank, this form is classed as OFFICIAL, when completed, this form is classed as OFFICIAL SENSITIVE
SEE OVER PAGE FOR IMPORTANT INFORMATION

If the vehicle is not currently licensed in WA or has not previously been licensed in your name, the application must be presented in person by the proposed licence holder or an authorised representative of a Motor Vehicle Dealership with proof of ownership. The 'Sellers Declaration' must be completed by a Motor Vehicle Dealer. **See over for acceptable proof of ownership.** Where the vehicle has previously been licensed in your name, this application and proof of your identity can be presented by a third party, who must also provide proof of their identity.

Current or previous plate number (if factory new write NEW)

Vehicle licensed in name previously ☐

Vehicle to be licensed in new name ☐

PROPOSED LICENCE HOLDER DECLARATION

ORGANISATION/COMPANY IF APPLICABLE

AUSTRALIAN COMPANY NUMBER (ACN) ORGANISATION CODE

FAMILY NAME

I,

OTHER NAME/S

DRIVER'S LICENCE NUMBER DATE OF BIRTH

PHONE NUMBER

RESIDENTIAL ADDRESS/COMPANY ADDRESS

SUBURB

STATE POST CODE

POSTAL ADDRESS (IF DIFFERENT FROM RESIDENTIAL ADDRESS)

SUBURB

STATE POST CODE

Make application to license the vehicle described below:

YEAR OF MANUFACTURE MAKE

MODEL BODY TYPE

VIN/ CHASSIS NUMBER (IF KNOWN)

DUTIABLE VALUE

(for definition of 'dutable value' see over page)

\$

PURCHASE PRICE

(if not purchased mark N/A)

\$

WARNING: It is an offence to understate the purchase price or dutiable value of a vehicle (penalty - up to \$20,000); or to provide false or misleading information in this application (penalty - up to 3 years imprisonment).

Will this vehicle be kept primarily in WA?

YES ☐

NO ☐

In the event of any dispute of ownership I accept full responsibility for the grant of the vehicle licence in my name.

I declare that the information on this form is true and correct. I understand that under the provisions of the *Road Traffic (Administration) Act 2008*, it is an offence to provide false or misleading information.

DECLARED AT

DATE

NAME OF ORGANISATION/COMPANY REPRESENTATIVE

SIGNATURE OF DECLARANT

(Proposed licence holder or authorised representative of Organisation/Company.)

SELLER'S DECLARATION (Motor Vehicle Dealers)

FULL NAME

I,

DRIVER'S LICENCE NUMBER DATE OF BIRTH

OR

REPRESENTING ORGANISATION/COMPANY IF APPLICABLE

AUSTRALIAN COMPANY NUMBER (ACN) ORGANISATION CODE

ADDRESS

SUBURB

STATE

POST CODE

Sold the vehicle described to:

NAME OF PURCHASER

DUTIABLE VALUE ESTIMATE
(certain new vehicles only)

\$

PURCHASE PRICE

\$

DECLARED AT

DATE

SIGNATURE OF DECLARANT

WARNING: A seller who understates the purchase price or dutiable value of a vehicle commits an offence under the *Duties Act 2008* and is liable to a penalty of \$20,000. The seller is also liable for the payment of the amount of the shortfall of vehicle licence duty to the extent of the amount understated, together with a penalty of 100% of that amount.

IMPORTANT INFORMATION

Your personal driver's licence information, photograph, and vehicle licence information may be used, or disclosed to a third party, where authorised under 'road law' (as defined in the *Road Traffic (Administration) Act 2008*), or Commonwealth law or in compliance with a Court Order issued within Australia. Your personal details may also be disclosed to other driver licensing authorities to assess your application or verify any information you have provided.

PROOF OF VEHICLE OWNERSHIP

If the vehicle you have purchased is not currently licensed in WA, you will need to provide proof of vehicle ownership.

Bring along the original copy of one of the following documents:

- A receipt showing purchase price, date of sale, vehicle details (including VIN, plate number or engine number), seller's name and seller's signature. Receipts and tax invoices must show 'paid in full' in order to be accepted as proof of vehicle ownership.
- A contract of sale/purchase with receipt attached to show the purchase has been finalised. The purchase price, date of sale, vehicle details (including VIN, plate number or engine number), seller's name and seller's signature must be shown on the contract and/or receipt. Receipts and tax invoices must show 'paid in full' in order to be accepted as proof of vehicle ownership.
- Where the seller is deceased, a Declaration of Deceased Estate (E172) form must be completed.
- Your copy of the Vehicle Transfer Notification of Change of Ownership (MR9 or MR9B) form, or the Application to License a Vehicle or Transfer a Vehicle Licence Motor Vehicle Dealers (VL12) form.

If you cannot provide any of the above documents a completed Declaration of Vehicle Ownership (VL50) form may be submitted for consideration by the Department of Transport.

If the PROPOSED LICENSEE is a corporation, the full legal title of the corporation must be shown. You may be required to show evidence of the corporation if an ACN cannot be provided.

If jointly owned, one person ONLY is to be nominated as the licence holder, Proof of Identity (VL186) form is to be completed.

Vehicle licence duty is payable at the prescribed rate on the 'dutiable value' of the vehicle, including the value of any trade-in, unless evidence is produced that the vehicle was previously licensed or registered in your name in Australia or overseas.

If the vehicle has been previously licensed in your name, the declaration of the seller is to be left blank.

VEHICLE MUST BE PRIMARILY KEPT IN WESTERN AUSTRALIA

In accordance with s.5(3)(d) of the *Road Traffic (Vehicles) Act 2012*, vehicles may only be licensed in Western Australia if they are primarily kept in this State. You may be required to provide documentary proof of this.

IMMOBILISER REQUIREMENTS

Unless exempt, all vehicles must be fitted with an approved immobiliser. It is the responsibility of a proposed licence holder to ensure that an approved immobiliser is installed. Some exemptions are available; for a complete list visit www.transport.wa.gov.au

For further information on approved immobilisers contact your local authorised installer, visit www.transport.wa.gov.au/dvs or call the Department on 13 11 56.

An approved immobiliser is:

- Factory fitted (i.e. fitted at the time of manufacture). The vehicle handbook should be able to confirm this.
- Self arming (i.e. devices which automatically arm themselves without assistance from the driver) and prevents the vehicle from being started.

DEFINITIONS

Purchase Price

The purchase price, in respect of a vehicle, includes any of the following —

- an amount allowed by the seller on a trade-in or an exchange of any article;
- an amount paid to the seller for anything included with or incorporated into the vehicle;
- an amount paid to the seller for the preparation of the vehicle for delivery to the purchaser.

Dutiable Value

The term "dutiable value" is defined by Division 5 of the *Duties Act 2008*. The following interpretation is provided as a guide only.

Certain New Vehicle

The dutiable value of a new vehicle (motor car, motor wagon or motorcycle that is designed primarily to transport people or goods) is the price fixed (list price) by the manufacturer, importer or principal distributor as the retail selling price in Western Australia of a vehicle of that make and model; and for each optional feature in or of the vehicle, the additional amount fixed by the manufacturer, importer or principal distributor for retail sale in Western Australia of the optional feature.

The retail selling price of the vehicle or optional features is taken directly from the price fixed by the manufacturer, importer or principal distributor.

Where there is no price fixed by the manufacturer, the dutiable value is the amount that the vehicle might reasonably be sold for in the open market.

Charges embedded into the list price of the vehicle, such as fixed order and transportation costs when purchasing a vehicle directly from the manufacturer, will still form part of the dutiable value.

Optional Features

An optional feature is any particular kind of transmission in a vehicle (e.g. automatic), any kind of engine in a vehicle (e.g. a V8 engine), or any other feature in or of a vehicle prescribed by the regulations, that is not a standard feature of a vehicle of that make and model.

The price of other features or accessories that are not defined as optional features (including, but not limited to, window tinting, sound system speakers, mag wheels, paint, rear spoilers, fabric and rust protection) should not be added.

List Price

Means the price that has been fixed by the manufacturer, importer or principal distributor as the retail selling price in Western Australia of a vehicle of that make and model.

Other Vehicles

The dutiable value of other vehicles that are not new vehicles is the amount for which the vehicle might reasonably be sold, free of encumbrance, in the open market. This is generally the purchase price of the vehicle where the parties are unrelated and unaffiliated (independent parties). The dutiable value includes the value of any accessories fitted onto the vehicle at the time of licence grant or transfer.

NOTE: Vehicles which are gifted or ownership is transferred to another person for no monetary gain need to have an amount provided for which the vehicle might reasonably be sold, free of encumbrances in the open market i.e. its dutiable value.

OFFICE USE ONLY

	YES	NO
Proof of ownership (receipt) sighted, copied and returned		
Proof of previous licence in applicants name		
Vehicle licence duty payable		
Proof of ownership approved (Disposal notice/Statutory Declaration)		
Applicant is the beneficiary of a deceased estate		
Vehicle relicensed in current owner's name		
POI attached (where applicable)		

PLATE NUMBER

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DATE

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OPERATOR NAME

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