



**SUBMIT**

**When blank, this form is classed as OFFICIAL, when completed, this form is classed as OFFICIAL SENSITIVE**

Before a vehicle can be towed as a private parking control measure, Part 6A of the *Road Traffic Act 1974* requires that the tow truck driver notify the Chief Executive Officer (CEO) of the Department of Transport (DoT) that the vehicle is to be towed. This form must be completed in full and all supporting photographs must be emailed to [towing@transport.wa.gov.au](mailto:towing@transport.wa.gov.au) before a parked vehicle is towed. A photograph of the completed form is acceptable.

**VEHICLE TO BE TOWED**

PLATE NUMBER

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MAKE

MODEL

COLOUR

**CONDITION OF VEHICLE**

You must take photographs of the vehicle that clearly shows the vehicle's condition including any existing damage prior to towing.

IS THERE EXISTING DAMAGE TO THE VEHICLE?

YES  NO

If yes, provide a brief description of the damage.

**TOWING DETAILS**

TIME VEHICLE BREACHED PARKING CONDITIONS

:  AM  PM

HOW HAS THE VEHICLE BREACHED PARKING CONDITIONS?

STEPS TAKEN TO FIND OWNER/DRIVER OF VEHICLE

ADDRESS OF WHERE THE VEHICLE IS BEING TOWED FROM

SUBURB

STATE **W A** POST CODE

TIME OF TOW

:  AM  PM

DATE OF TOW

/  /

**PROPERTY DETAILS**

NAME OF OWNER/OCCUPIER WHO IS PARTY TO THE TOWING AGREEMENT

NAME OF PERSON (IF ANY) WHO REQUESTED YOU ATTEND THE PROPERTY

ARE THE REQUIRED SIGNS DISPLAYED AT THE PROPERTY?

YES  NO

If yes, provide details of the location in relation to the vehicle of the minor sign nearest to the vehicle. You must take photographs of the signs in relation to the vehicle.

**TOWING SERVICE PROVIDER DETAILS**

NAME OF TOWING SERVICE PROVIDER

PHONE NUMBER OF TOWING SERVICE PROVIDER

NAME OF TOW TRUCK DRIVER

PLATE NUMBER OF TOW TRUCK

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**STORAGE YARD DETAILS**

NAME OF STORAGE YARD

ADDRESS OF STORAGE YARD

SUBURB

STATE **W A** POST CODE

PHONE NUMBER OF STORAGE YARD

TIME VEHICLE IS EXPECTED TO ARRIVE AT STORAGE YARD

:  AM  PM