



IB-133A

Vehicle Safety and Standards Information Bulletin (updated September 2018)

Changes to light vehicle modification applications

Background

The Department of Transport (DoT) has streamlined the process for assessing and approving modifications to light vehicles.

The process to request a light vehicle modification has changed. The majority of applications are considered low risk modifications that can be assessed by an approved consultant without the need for DoT Vehicle Safety and Standards (VSS) officers to carry out a full assessment prior to an engineering report being compiled.

Information for Vehicle Owners

There are three (3) different categories of vehicle modifications. Further information relating to the vehicle modification categories is available on the DoT [website](#).

1. Basic - Modifications that do not require approval or a vehicle inspection,
2. Simple - Modifications that require a vehicle inspection and,
3. Complex - Modifications that require engineering certification and written approval from VSS. *

*Prior to commencing any vehicle modifications that require engineering certification and written approval, VSS will complete a brief evaluation of the proposed modifications to determine the subsequent course of action. You will be notified of the outcome of this evaluation in writing.

Advice should be sought from suitably qualified persons or consultants with regard to completing the application or complying with the relevant requirements.

Information for Consultants

Previously, consultants received an Approval in Principle letter written from VSS outlining the entire vehicle modifications assessment specifying the required checklists and detail expected to be provided in the report.

The [National Code of Practice for Light Vehicle Construction and Modification – Vehicle Standards Bulletin 14 \(VSB14\)](#) clearly defines the standards and relevant requirements. Therefore, approved consultants and engineering signatories are expected to supply the appropriate information, specifications and checklists compiled in a complete report.

To assist with this process, VSS has developed a template report available to ensure sufficient information is submitted to support the modification. A copy of this report template is available to approved signatories from VSS if required.

Further assistance

VSS may be contacted by consultants for difficulties in complying with any of the VSB14 construction or modification codes. Advice should be sought from suitably qualified persons for any technical issues that are outside of the organisation's experience, testing capabilities or expertise.

Information about modifying or constructing a vehicle is available on the DoT website at www.transport.wa.gov.au/licensing/modify-or-construct-a-vehicle.asp

Related documents and links

- Road Safety Commission (www.rsc.wa.gov.au)
- Roadwise (www.roadwise.asn.au)
- Department of Transport (www.transport.wa.gov.au/dvs)
- Parliamentary Counsel's Office (www.legislation.wa.gov.au)
- VSB14 (https://infrastructure.gov.au/vehicles/vehicle_regulation/bulletin/vsb_ncop.aspx)

Correspondence and enquiries

Vehicle Safety and Standards

Department of Transport
34 Gillam Drive
Kelmescott WA 6111
For enquiries contact DoT
on 13 11 56