



Application for 100% Concession

Charitable Organisations (Code 430)

To be eligible for a 100% concession, the vehicle must:

- belong to an Australian Public Company currently registered with the Australian Charities and Not-for profits Commission (ACNC), appear on the ACNC Register, and be endorsed as a 'public benevolent institution' (PBI) or a 'charitable institution.'
- be used primarily for the purpose of providing direct aid to the needy or environmental management or for providing skills development training programs (non-Group Training organisations only); and
- be licensed in the name of the legal entity as identified under applicant details.

Where the organisation has not previously applied for or been granted a concession, the following documentation must be supplied:

- a copy of the organisation's constitution;
- documentation from the Australian Charities and Not-for profits Commission(ACNC) providing evidence that the organisation is a 'public benevolent institution', or a 'charitable institution'; and
- evidence that the organisation is an incorporated body (Certificate of Incorporation) or a legal entity.

APPLICANT DETAILS

ORGANISATION/COMPANY (CORPORATION)

AUSTRALIAN COMPANY/BUSINESS NUMBER (ACN/ABN)

RESIDENTIAL ADDRESS

SUBURB
 STATE POST CODE

POSTAL ADDRESS (IF DIFFERENT FROM RESIDENTIAL ADDRESS)

SUBURB
 STATE POST CODE

CONTACT PERSON

PHONE NUMBER

EMAIL ADDRESS

VEHICLE DETAILS

PLATE NUMBER YEAR

MAKE MODEL

VIN/CHASSIS NUMBER

PLEASE STATE WHAT THE VEHICLE WILL BE SPECIFICALLY USED FOR AND THE PERCENTAGE OF ADMINISTRATIVE USE:

CONCESSION DETAIL

HAS YOUR ORGANISATION PREVIOUSLY BEEN GRANTED A CONCESSION OF THIS TYPE? YES NO

If this vehicle is replacing another vehicle with the same concession type, please advise the replaced vehicle's plate number.

PLATE NUMBER

DECLARATION

FULL NAME
 I,

being an authorised officer of the organisation sincerely declare that this vehicle belongs to a Public Benevolent Institution or charitable organisation; and will be used primarily for the purpose of providing direct aid to the needy or environmental management, or providing skills development training programs (non-group training organisations only).

This declaration is true and I know it is an offence to make a declaration knowing that it is false in a material particular. This declaration is made under the *Oaths, Affidavits and Statutory Declarations Act 2005*.

DECLARED AT

DATE
 / /

SIGNATURE OF DECLARANT

IN THE PRESENCE OF:

Please see IMPORTANT INFORMATION (back page) section for who can witness a statutory declaration.

FAMILY NAME

FIRST NAME/S

OCCUPATION

SIGNATURE

DATE
 / /

**PLEASE NOTE:
 THE APPLICATION FOR A CHARITABLE ORGANISATION CONCESSION MUST BE MADE BY AN AUTHORISED OFFICER OF THE ORGANISATION.**

MOTOR VEHICLE DEALERS MUST NOT SIGN/APPLY ON BEHALF OF AN ORGANISATION.

IMPORTANT INFORMATION

This declaration must be made before any of the following persons

- Academic (post-secondary institution)
- Accountant
- Architect
- Australian Consular Officer
- Australian Diplomatic Officer
- Bailiff
- Bank Manager
- Chartered Secretary
- Chemist
- Chiropractor
- Company Auditor or Liquidator
- Court Officer (Judge, Magistrate, Registrar or Clerk)
- Defence Force officer (Commissioned, Warrant or NCO with 5 years continuous service)
- Dentist
- Doctor
- Electorate Officer of a member of State Parliament
- Engineer
- Industrial Organisation Secretary
- Insurance Broker
- Justice of the Peace
- Landgate Officer
- Lawyer
- Local Government CEO or deputy CEO
- Local Government Councillor
- Loss Adjuster
- Marriage Celebrant
- Member of Parliament (State or Commonwealth)
- Minister of Religion
- Nurse
- Optometrist
- Patent Attorney
- Physiotherapist
- Podiatrist
- Police Officer
- Post Office Manager
- Psychologist
- Public Notary
- Public Servant (State or Commonwealth)
- Real Estate Agent
- Settlement Agent
- Sheriff or Deputy Sheriff
- Surveyor
- Teacher
- Tribunal Officer
- Veterinary Surgeon

or, any person before whom, under the *Statutory Declarations Act 1959* of the Commonwealth, a statutory declaration may be made.

PLEASE NOTE: THIS CONCESSION IS SUBJECT TO APPROVAL. WHERE AN APPLICATION IS NOT APPROVED, APPLICANTS WILL BE REQUIRED TO PAY VEHICLE LICENCE FEES AND VEHICLE LICENCE DUTY.

DATE / /

SIGNATURE

SITE/AGENCY

RECEIVING OFFICER

A copy of the organisation's constitution.
 Evidence that the organisation is a legal entity.
 Documentation from the ATO or Department of Industry and Technology providing evidence that the organisation is a 'public benevolent institution', or a 'charitable institution'.
 VLA has been completed and attached (if necessary).
 Application and relevant documentation has been forwarded to Concession Section.
 Vehicle licensed with 3E insurance class (bus type only).

Where the organisation has not previously applied for or been granted a concession, the applicant must present evidence of their entitlement.
 Please tick the appropriate box(es) to indicate that copies of the documentation are attached to this application.