



When blank, this form is classed as OFFICIAL, when completed, this form is classed as OFFICIAL SENSITIVE

This form MUST be completed in FULL, and signed by BOTH the seller and the purchaser. The seller and the purchaser are individually responsible for lodging their respective copies of the form with the Department of Transport to: Driver and Vehicle Services, GPO Box R1290, PERTH, WA 6844. Failure to submit the completed document within the prescribed time frame, may result in the issue of an infringement. Further important information is contained on the reverse of this form and must be read and understood by both the seller and the purchaser.

Vehicle Details (Details to be completed from vehicle licence papers)

PLATE NUMBER				LICENCE EXPIRY DATE				ODOMETER READING			
MAKE				MODEL				BODY TYPE			
VIN/CHASSIS NUMBER								TRANSMISSION TYPE (PLEASE TICK ✓)			
								<input type="checkbox"/> AUTOMATIC		<input type="checkbox"/> MANUAL	
ENGINE NUMBER								YEAR OF MANUFACTURE			
PURCHASE PRICE (SEE DEFINITIONS OVERLEAF)				DUTIABLE VALUE (SEE DEFINITIONS OVERLEAF)				DATE OF DISPOSAL/PURCHASE			

WARNING: Failure to submit these documents on completion, within the prescribed time, may lead to the issue of an infringement and/or prosecution as per the *Road Traffic (Vehicles) Act 2012*. Incomplete forms may lead to the rejection of the transfer. Providing false and/or misleading details on this form may lead to an infringement of \$2500 and/or prosecution.

Seller Details

FAMILY NAME			GIVEN NAMES			DATE OF BIRTH			
COMPANY NAME (IF VEHICLE IS LICENSED IN COMPANY NAME)					AUSTRALIAN COMPANY NUMBER (ACN)				
RESIDENTIAL ADDRESS				SUBURB OR TOWN			POSTCODE		
CONTACT NUMBER			This vehicle has optional number plates fitted. I am the holder of the Right to Display these plates and consent to the transfer of this entitlement.					<input type="checkbox"/> YES <input type="checkbox"/> NO	

Purchaser Details

DRIVER'S LICENCE NUMBER			I consent for Driver and Vehicle Services (DVS) to use the address(es) below for all Department of Transport (DoT) dealings.					<input type="checkbox"/> YES <input type="checkbox"/> NO	
FAMILY NAME			GIVEN NAMES			DATE OF BIRTH			
COMPANY NAME (IF VEHICLE IS LICENSED IN COMPANY NAME)					AUSTRALIAN COMPANY NUMBER (ACN)				
RESIDENTIAL ADDRESS				SUBURB OR TOWN			POSTCODE		
POSTAL ADDRESS				SUBURB OR TOWN			POSTCODE		
Will this vehicle be kept primarily in WA (see 'Garaging Address' on back of form for explanation)?							<input type="checkbox"/> YES <input type="checkbox"/> NO		
GARAGING ADDRESS				SUBURB OR TOWN			POSTCODE		
CONTACT NUMBER			EMAIL ADDRESS						

This vehicle has optional number plates fitted. I wish to apply to transfer the Right to Display entitlement into my name. I understand that fees will apply, and the transfer is not confirmed until these fees are paid. YES NO

Seller's Declaration

I declare that all of the above information I have provided is true and correct. I understand that if I am found to have provided false or misleading information on this form, I will be liable for prosecution. **This document is not valid unless signed by both the Seller and the Purchaser.**

SELLER'S SIGNATURE

DATE

Purchaser's Declaration

I declare that all of the above information I have provided is true and correct. I understand that if I am found to have provided false or misleading information on this form, I will be liable for prosecution. **This document is not valid unless signed by both the Seller and the Purchaser.**

PURCHASER'S SIGNATURE

DATE

WHAT THE SELLER HAS TO DO

1. If you are selling a licensed vehicle to another owner you are required to complete this form and forward the Seller's Copy (blue copy) to Driver and Vehicle Services, GPO Box R1290, PERTH WA 6844 within 7 days of the sale or a \$100 infringement may be issued.
2. Make sure that all relevant details are completed on the form. Both you and the purchaser are required to complete and sign the form. Where details have not been completed you may be contacted by telephone to confirm vehicle details.
3. You are required to forward or hand the Purchaser's Copy (red copy) together with the current licence papers to the purchaser.
4. If the vehicle is fitted with optional plates, and you intend to sell them with the vehicle, please indicate this on the form. If you have special or personalised plates fitted to your vehicle and wish to retain them, you must exchange the plate/s at a DVS Centre or regional agent before completing the sale of the vehicle.
5. If you are disposing of a vehicle that is licensed at concession rates, you should advise the new owner of the concession and possible charges.

DEFINITIONS

Purchase Price

The purchase price, in respect of a vehicle, includes any of the following —

- (a) an amount allowed by the seller on a trade-in or an exchange of any article;
- (b) an amount paid to the seller for anything included with or incorporated into the vehicle;
- (c) an amount paid to the seller for the preparation of the vehicle for delivery to the purchaser.

Dutiable Value

The term 'dutiable value' is defined by Division 5 of the *Duties Act 2008*. The following interpretation is provided **as a guide only**.

WARNING: A seller or purchaser understating the purchase price or dutiable value of a vehicle or who provides information false in material particular (important details) commits an offence under the *Duties Act 2008* and is liable to a penalty of \$20,000. The seller and the purchaser are liable for the payment of any additional Vehicle Licence Duty that should have been paid plus a penalty of 100% of that duty.

Certain New Vehicle

The dutiable value of a new vehicle (motor car, motor wagon or motorcycle that is designed primarily to transport people or goods) is the price fixed (list price) by the manufacturer, importer or principal distributor as the retail selling price in Western Australia of a vehicle of that make and model; and for each optional feature in or of the vehicle, the additional amount fixed by the manufacturer, importer or principal distributor for retail sale in Western Australia of the optional feature.

The retail selling price of the vehicle or optional features is taken directly from the price fixed by the manufacturer, importer or principal distributor.

Where there is no price fixed by the manufacturer, the dutiable value is the amount that the vehicle might reasonably be sold for in the open market.

Charges embedded into the list price of the vehicle, such as fixed order and transportation costs when purchasing a vehicle directly from the manufacturer, will still form part of the dutiable value.

List Price

Means the price that has been fixed by the manufacturer, importer or principal distributor as the retail selling price in Western Australia of a vehicle of that make and model.

Optional Features

An optional feature is any particular kind of transmission in a vehicle (e.g. automatic), any kind of engine in a vehicle (e.g. a V8 engine), or any other feature in or of a vehicle prescribed by the regulations, that is not a standard feature of a vehicle of that make and model.

The price of other features or accessories that are not defined as optional features (including, but not limited to: window tinting, sound system speakers, mag wheels, paint, rear spoilers, fabric and rust protection) should not be added.

Other Vehicles

The dutiable value of other vehicles that are not new vehicles is the amount for which the vehicle might reasonably be sold, free of encumbrance, in the open market. This is generally the purchase price of the vehicle where the parties are unrelated and unaffiliated (independent parties). The dutiable value includes the value of any accessories fitted onto the vehicle at the time of licence grant or transfer.

NOTE: Vehicles which are gifted or where ownership is transferred to another person for no monetary gain need to have an amount provided for which the vehicle might reasonably be sold, free of encumbrances, in the open market (i.e. its dutiable value).

Garaging Address (base of operation):

In accordance with section 5(3)(d) of the *Road Traffic (Vehicles) Act 2012*, a vehicle licence cannot be granted or transferred unless the vehicle is kept primarily in Western Australia (i.e., garaged in this State). You may be required to produce documentary proof of this.

POSTAL ADDRESS

Driver and Vehicle Services
GPO Box R1290
PERTH WA 6844

FOR ENQUIRIES

Website: www.transport.wa.gov.au/dvs
Telephone: 13 11 56
Facsimile: 1300 669 995

The information you supply on this form may be disclosed to other government agencies where provided for in legislation. The Chief Executive Officer of the Department of Transport also releases aggregated statistical information to third parties. However, your personal identifying information will not be released to these persons without your explicit consent.

WARNING: Restrictions on vehicle transfers

There may be sanctions applied by the Department of Justice in respect of unpaid fines that prevent the grant, renewal or transfer of a vehicle licence. Until such time the sanction has been removed, the vehicle is considered unlicensed and continued use of the vehicle will be in contravention of the *Road Traffic (Vehicles) Act 2012*.

Before considering the sale or purchase of a vehicle, the vehicle licence status may be checked at www.transport.wa.gov.au.

Vehicle owners that might have outstanding infringement notices or court fines may contact the Fines Enforcement Registry on 1300 650 235 to enquire if their unpaid fines have led to a suspension of the vehicle licence.



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VIN/CHASSIS NUMBER								TRANSMISSION TYPE (PLEASE TICK ✓)			
								<input type="checkbox"/> AUTOMATIC		<input type="checkbox"/> MANUAL	
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PURCHASE PRICE (SEE DEFINITIONS OVERLEAF)				DUTIABLE VALUE (SEE DEFINITIONS OVERLEAF)				DATE OF DISPOSAL/PURCHASE			

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Seller Details

FAMILY NAME			GIVEN NAMES			DATE OF BIRTH			
COMPANY NAME (IF VEHICLE IS LICENSED IN COMPANY NAME)			AUSTRALIAN COMPANY NUMBER (ACN)						
RESIDENTIAL ADDRESS				SUBURB OR TOWN			POSTCODE		
CONTACT NUMBER			This vehicle has optional number plates fitted. I am the holder of the Right to Display these plates and consent to the transfer of this entitlement.					<input type="checkbox"/> YES <input type="checkbox"/> NO	

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DRIVER'S LICENCE NUMBER			I consent for Driver and Vehicle Services (DVS) to use the address(es) below for all Department of Transport (DoT) dealings.					<input type="checkbox"/> YES <input type="checkbox"/> NO	
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Will this vehicle be kept primarily in WA (see 'Garaging Address' on back of form for explanation)?							<input type="checkbox"/> YES <input type="checkbox"/> NO		
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PURCHASER'S SIGNATURE

DATE

WHAT THE PURCHASER HAS TO DO

1. When purchasing a licensed vehicle you must complete this form together with the seller of the vehicle. The seller is required to give you (as the Purchaser) the Purchaser's Copy (red copy) and the current licence papers. The purchaser must submit this copy either in person at a DVS Centre or agent, or by mail, within 14 days of purchasing the vehicle. Failing to do so may result in a penalty. Failure to pay the vehicle licence duty and transfer fee within 28 days of the invoice being issued may result in an infringement of \$100. If you have not received an invoice within 14 days of submitting this form please contact DVS on 13 11 56.
2. Purchasers must provide proof of identity and age before a vehicle licence can be transferred. A vehicle licence can only be issued/transferred to:
 - an individual (natural person) aged 18 years or older for a heavy vehicle (over 4500 kg mass rating for charging) or 16 years or older for any other vehicle;
 - a corporate company or other incorporated body; or
 - any other body that is recognised as being a legal entity.

When a vehicle is jointly owned a Proof of Identity (VL186) form must be completed and signed by all owners nominating an owner/licence holder. Proof of Identity forms may be obtained online at www.transport.wa.gov.au/dvs

3. If you purchase a vehicle that is licensed at a concession rate and you are not eligible for a concession, the vehicle licence must be restored to full rates prior to using the vehicle or the vehicle licence will be deemed invalid. The continued use of the vehicle will be in contravention of the *Road Traffic (Vehicles) Act 2012*.
4. If you purchase a vehicle with optional plates and you intend to keep them, you must complete the relevant sections on this form. A plate transfer fee is applicable. If you do not wish to transfer the optional plates into your name, the plates must be returned to your nearest DVS centre or regional agent. **Note: It is unlawful to display optional plates on a vehicle without a Right to Display and Trade certificate being granted by the Chief Executive Officer.**
5. The invoice may be paid by BPAY® (contact your bank or financial institution for further information), by credit card using DVS's Phonepay 1300 655 322, by mail (GPO Box R1290, PERTH, WA 6844), in person at any metropolitan Post Office, participating country Post Office, DVS centre, regional Department of Transport office or agent. (cash, cheque or EFTPOS).

A vehicle can only be licensed in the name of an individual (natural person), corporate company, incorporated body or any other body that is recognised as a legal entity. If the vehicle is jointly owned, a VL186 form must be completed and signed nominating an owner/licence holder. Proof of Identity forms may be obtained online at www.transport.wa.gov.au/licensing

The information you supply on this form may be disclosed to other government agencies where provided for in legislation. The Chief Executive Officer of the Department of Transport also releases aggregated statistical information to third parties. However, your personal identifying information will not be released to these persons without your explicit consent.

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VEHICLE LICENCE DUTY EXEMPTION ON THE TRANSFER OF A VEHICLE LICENCE BETWEEN SPOUSES/DEFACTOS

There is a provision for an exemption from vehicle licence duty, upon the transfer of a vehicle licence between spouses or de facto partners of at least two years. The Application for Duty Exemption - Transfer of a vehicle licence between two spouses or de facto partners (FDA45) form, which is available for download from www.wa.gov.au must be presented to a Driver and Vehicle Services Centre, regional Department of Transport office or DVS agent. For further information visit www.transport.wa.gov.au/dvs or call DVS on 13 11 56.

PENSIONER CONCESSION CARD ENQUIRIES

If you are the holder of a Pension Concession card issued by Centrelink or Department of Veterans' Affairs or a WA Senior's Card and a Commonwealth Senior's Health Card holder, you may be eligible for a concession on your vehicle or driver's licence. For further information please call DVS on 13 11 56.

GARAGING ADDRESS (BASE OF OPERATION)

In accordance with section 5(3)(d) of the *Road Traffic (Vehicles) Act 2012*, a vehicle licence cannot be granted or transferred unless the vehicle is kept primarily in Western Australia i.e. garaged in this state. You may be required to produce documentary proof of this.

DOES THE VEHICLE HAVE MONEY OWING ON IT OR IS IT LISTED ON THE WRITTEN-OFF VEHICLE REGISTER?

The Personal Property Securities Register (the PPSR) is the register where details of security interests in personal property can be registered and searched. To make a PPSR enquiry, you will only need to provide the chassis or Vehicle Identification Number (VIN). Note there will be no provision for searching or registering an interest by plate or engine number on the PPS Register. Visit www.ppsr.gov.au for an online search or call 1300 007 777.

WARNING: Restrictions on vehicle transfers

There may be sanctions applied by the Department of Justice in respect of unpaid fines that prevent the grant, renewal or transfer of a vehicle licence. Until such time the sanction has been removed, the vehicle is considered unlicensed and continued use of the vehicle will be in contravention of the *Road Traffic (Vehicles) Act 2012*.

Before considering the sale or purchase of a vehicle, the vehicle licence status may be checked at www.transport.wa.gov.au.

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