



Notification of Change of Ownership

Vehicle Licence Transfer

When blank, this form is classed as OFFICIAL. When completed, this form is classed as OFFICIAL SENSITIVE

This form MUST be completed in FULL, and signed by BOTH the seller and the purchaser. The seller and the purchaser are each responsible for lodging their copy of the form with the Department of Transport and Major Infrastructure to: Driver and Vehicle Services, GPO Box R1290, PERTH, WA 6844. Further important information is contained on the reverse of this form which must be read and understood by both the seller and the purchaser.

Vehicle Details (Details to be completed from vehicle licence papers)

PLATE NUMBER				LICENCE EXPIRY DATE				ODOMETER READING			
MAKE				MODEL				BODY TYPE			
VIN/CHASSIS NUMBER								HAS THIS VEHICLE BEEN LISTED IN THE WRITTEN OFF VEHICLE REGISTER? <input type="checkbox"/> YES <input type="checkbox"/> NO			
ENGINE NUMBER								YEAR OF MANUFACTURE			
DUTIABLE VALUE (MUST BE COMPLETED. GENERALLY, THIS IS THE MARKET VALUE. SEE DEFINITIONS OVERLEAF)				PURCHASE PRICE (SEE DEFINITIONS OVERLEAF)				DATE OF DISPOSAL/PURCHASE			

WARNING: If this form is not submitted within the prescribed timeframe, or false or misleading information is provided, an infringement may be issued or prosecution action taken in accordance with the *Road Traffic (Vehicles) Act 2012* and the *Duties Act 2008*. The transfer may be rejected if the form is incomplete.

Seller Details

FAMILY NAME			GIVEN NAMES			DATE OF BIRTH			
COMPANY NAME (IF VEHICLE IS LICENSED IN COMPANY NAME)					AUSTRALIAN COMPANY NUMBER (ACN)				
RESIDENTIAL ADDRESS				SUBURB OR TOWN			POSTCODE		
CONTACT NUMBER			This vehicle has optional number plates fitted. I am the holder of the Right to Display these plates and consent to the transfer of this entitlement.					<input type="checkbox"/> YES	<input type="checkbox"/> NO

Purchaser Details

DRIVER'S LICENCE NUMBER			I consent for Driver and Vehicle Services (DVS) to use the address(es) below for all Department of Transport and Major Infrastructure (DTMI) dealings.					<input type="checkbox"/> YES	<input type="checkbox"/> NO
FAMILY NAME			GIVEN NAMES			DATE OF BIRTH			
COMPANY NAME (IF VEHICLE IS LICENSED IN COMPANY NAME)					AUSTRALIAN COMPANY NUMBER (ACN)				
RESIDENTIAL ADDRESS				SUBURB OR TOWN			POSTCODE		
POSTAL ADDRESS				SUBURB OR TOWN			POSTCODE		
Will this vehicle be kept primarily in WA (see 'Garaging Address' on back of form for explanation)?							<input type="checkbox"/> YES	<input type="checkbox"/> NO	
GARAGING ADDRESS				SUBURB OR TOWN			POSTCODE		
CONTACT NUMBER			EMAIL ADDRESS						

This vehicle has optional number plates fitted. I wish to apply to transfer the Right to Display entitlement into my name. I understand that fees will apply, and the transfer is not confirmed until these fees are paid. YES NO

Seller's Declaration

I declare that all of the above information I have provided is true and correct. I understand that if I am found to have provided false or misleading information on this form, I will be liable for prosecution. **This document is not valid unless signed by both the Seller and the Purchaser.**

SELLER'S SIGNATURE

DATE

Purchaser's Declaration

I declare that all of the above information I have provided is true and correct and hereby apply to transfer the vehicle licence into my name. I understand that if I am found to have provided false or misleading information on this form, I will be liable for prosecution. **This document is not valid unless signed by both the Seller and the Purchaser.**

PURCHASER'S SIGNATURE

DATE

WHAT THE SELLER HAS TO DO

1. If you are selling a licensed vehicle to another owner you are required to complete this form and forward the Seller's Copy (blue copy) to Driver and Vehicle Services, GPO Box R1290, PERTH WA 6844 within 7 days of the sale or a \$100 infringement may be issued.
2. Make sure that all relevant details are completed on the form. Both you and the purchaser are required to complete and sign the form. Where details have not been completed you may be contacted by telephone to confirm vehicle details.
3. You are required to forward or hand the Purchaser's Copy (red copy) together with the current licence papers to the purchaser.
4. If the vehicle is fitted with optional plates, and you intend to sell them with the vehicle, please indicate this on the form. If you have special or personalised plates fitted to your vehicle and wish to retain them, you must exchange the plate/s at a DVS Centre or regional agent before completing the sale of the vehicle.
5. If you are disposing of a vehicle that is licensed at concession rates, you should advise the new owner of the concession and possible charges.

DEFINITIONS**Dutiable Value**

The dutiable value for a used vehicle is the amount for which the vehicle might reasonably be sold, free of financial encumbrances, in the open market. Full definitions can be found in the *Duties Act 2008*.

Used VehiclesUnrelated parties

When a licensed vehicle has been purchased on the open market from someone unrelated to the purchaser, the purchase price will generally represent the dutiable value of the vehicle.

Related parties (related by blood, marriage, business relationship or otherwise)

When a vehicle is purchased from a related party, the purchase price may not be accepted as the dutiable value of the vehicle. In these cases, or if a vehicle is received as a gift, the dutiable value is taken to be the price for which the vehicle might reasonably be sold on the open market.

Resources such as the Redbook website provide information on the average selling price of various makes and models of vehicles. This information may be used as a guide and will generally be considered appropriate evidence of the market value of a vehicle in the absence of any evidence to the contrary.

Purchase Price

The purchase price, in respect of a vehicle, includes:

- (a) an amount allowed by the seller on a trade-in or an exchange of any article, or
- (b) an amount paid to the seller for anything included with or incorporated into the vehicle, or
- (c) an amount paid to the seller for the preparation of the vehicle for delivery to the purchaser, or
- (d) GST and auction fees.

WARNING: A seller or purchaser who understates the purchase price or dutiable value of a vehicle or who provides false or misleading information commits an offence under the *Duties Act 2008* and may be liable to a penalty of \$20,000. The seller and the purchaser are liable to pay any additional duty that should have been paid plus a penalty of 100% of that duty.

RevenueWA conducts regular checks of declared dutiable values against market data. If the declared dutiable value is suspected to be understated, you may be asked to provide evidence to support of your declaration.

POSTAL ADDRESS

Driver and Vehicle Services
GPO Box R1290
PERTH WA 6844

FOR ENQUIRIES

Website: www.transport.wa.gov.au/dvs
Telephone: 13 11 56
Facsimile: 1300 669 995

The information you supply on this form may be disclosed to other government agencies where provided for in legislation. The Chief Executive Officer of the Department of Transport and Major Infrastructure also releases aggregated statistical information to third parties. However, your personal identifying information will not be released to these persons without your explicit consent.

WARNING: Restrictions on vehicle transfers

There may be sanctions applied by the Department of Justice in respect of unpaid fines that prevent the grant, renewal or transfer of a vehicle licence. Until such time the sanction has been removed, the vehicle is considered unlicensed and continued use of the vehicle will be in contravention of the *Road Traffic (Vehicles) Act 2012*.

Before considering the sale or purchase of a vehicle, the vehicle licence status may be checked at www.transport.wa.gov.au.

Vehicle owners that might have outstanding infringement notices or court fines may contact the Fines Enforcement Registry on 1300 650 235 to enquire if their unpaid fines have led to a suspension of the vehicle licence.

PRIVACY STATEMENT

DTMI collects your personal information to verify your identity to process your application and carry out other requested services you may seek from DTMI. This information is collected under the authority of the *Road Traffic (Vehicles) Act 2012*, *Motor Vehicle (Third Party Insurance) Act 1943* and *Duties Act 2008*.

DTMI may disclose your information to law enforcement agencies, interstate or overseas licensing authorities, courts or other entities as permitted or required by law, including for identity verification and law enforcement purposes.

Providing this information is voluntary, but if you do not provide the required information your application may be refused. If you provide false or misleading information your licence may be cancelled, you may face criminal proceedings, or other services may be refused.

DTMI is committed to protecting your privacy. For details on how we handle your personal information, including the purposes for which it may be used and disclosed, visit transport.wa.gov.au/privacy. You may access or correct your personal information by emailing foi@transport.wa.gov.au or visiting www.transport.gov.au/foi.

WHAT THE PURCHASER HAS TO DO

1. When you purchase a licensed vehicle, you must complete this form with the seller. The seller must give you the Purchaser's Copy (red copy) and the current licence papers. You must submit the red copy at a DVS Centre or agent, or by mail within 14 days or penalties may apply. Vehicle licence duty and transfer fees must be paid within 28 days of the invoice date, or a \$100 infringement may apply. If you don't receive an invoice within 14 days of lodging the form, call 13 11 56.
2. Purchasers must provide proof of identity and age before a vehicle licence can be transferred. A vehicle licence can only be issued/transferred to:
 - an individual (natural person) aged 18 years or older for a heavy vehicle (over 4500 kg mass rating for charging) or 16 years or older for any other vehicle;
 - a corporate company or other incorporated body; or
 - any other body that is recognised as being a legal entity.When a vehicle is jointly owned a Proof of Identity (VL186) form must be completed and signed by all owners nominating an owner/licence holder. Proof of Identity forms may be obtained online at www.transport.wa.gov.au/dvs
3. If you purchase a vehicle that is licensed at a concession rate and you are not eligible for a concession, the vehicle licence must be restored to full rates prior to using the vehicle or the vehicle licence will be deemed invalid. The continued use of the vehicle will be in contravention of the *Road Traffic (Vehicles) Act 2012*.
4. If you purchase a vehicle with optional plates and you intend to keep them, you must complete the relevant sections on this form. A plate transfer fee is applicable. If you do not wish to transfer the optional plates into your name, the plates must be returned to your nearest DVS centre or regional agent.
Note: It is unlawful to display optional plates on a vehicle without a Right to Display and Trade certificate being granted by the Chief Executive Officer.
5. The invoice may be paid by BPAY® by credit card using DVS's Phonepay 1300 655 322, by mail (GPO Box R1290, PERTH, WA 6844), in person at any metropolitan Post Office, participating country Post Office, DVS centre, regional Department of Transport and Major Infrastructure office or agent (cash, cheque or EFTPOS).

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VEHICLE LICENCE DUTY EXEMPTION ON THE TRANSFER OF A VEHICLE LICENCE BETWEEN SPOUSES/DEFACTOS

An exemption from vehicle licence duty may be available when transferring a vehicle licence between spouses or de facto partners of at least two years. To apply, complete the FDA45 Duty Exemption form (available at www.wa.gov.au) and present it at a DVS Centre or agent. For more information visit www.transport.wa.gov.au/dvs or call 13 11 56.

PENSIONER CONCESSION CARD ENQUIRIES

If you are the holder of a Pension Concession card issued by Centrelink or Department of Veterans' Affairs or a WA Senior's Card and a Commonwealth Senior's Health Card holder, you may be eligible for a concession on your vehicle or driver's licence. For further information please call DVS on 13 11 56.

GARAGING ADDRESS (BASE OF OPERATION)

In accordance with section 5(3)(d) of the *Road Traffic (Vehicles) Act 2012*, a vehicle licence cannot be granted or transferred unless the vehicle is kept primarily in Western Australia i.e. garaged in this state. You may be required to produce documentary proof of this.

DOES THE VEHICLE HAVE MONEY OWING ON IT OR IS IT LISTED ON THE WRITTEN-OFF VEHICLE REGISTER?

The Personal Property Securities Register (the PPSR) is the register where details of security interests in personal property can be registered and searched. To make a PPSR enquiry, you will only need to provide the chassis or Vehicle Identification Number (VIN). Note there will be no provision for searching or registering an interest by plate or engine number on the PPS Register. Visit www.ppsr.gov.au for an online search or call 1300 007 777.

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