



Incident Level Declaration Form - Maritime Environmental Emergencies

This Declaration is to be completed by the Incident Controller. The incident should be continually monitored for any changes and a revised incident level declaration completed as an incident escalates/de-escalates. This form must be sent to the Controlling Agency's Incident Control Centre and the Department of Transport Maritime Environmental Emergency Coordination Centre (marine.pollution@transport.wa.gov.au) immediately upon the changing of the level as stipulated by the State Emergency Management Plan, section 5.1.6.

Incident Name Click or tap here to enter text.	Date Prepared Click or tap to enter a date.	Prepared by Click or tap here to enter text.
Hazard Type(s) Choose an item.	Date/Time of incident/activation Click or tap to enter a date.	HMA Choose an item.
Choose an item.		
Local Government Area(s) Click or tap here to enter text.	Emergency Management District(s) Choose an item.	Controlling Agency Choose an item.
	Choose an item.	Click or tap here to enter text.

Initial incident level assessment? Yes No

The incident has been assessed by the IC as: Level One Level Two Level Three

Emergency Assessment

The occurrence or imminent occurrence of a hazard is of such a nature or magnitude that it requires a significant and coordinated response? Yes No

An Incident Support Group has been: Considered Established

After consideration of the following typical conditions, this incident declaration is based on the below assessment:

Level 2 (One or more Criteria)	Level 3 (One or more Criteria)
<ul style="list-style-type: none"> <input type="checkbox"/> requires a multi-agency response <input type="checkbox"/> requires coordination of multi-agency resources <input type="checkbox"/> has a duration covering multiple shifts <input type="checkbox"/> resources need to be sourced from district or State level <input type="checkbox"/> there is a medium level of complexity <input type="checkbox"/> there are multiple incident areas <input type="checkbox"/> there is a medium - actual or imminent impact on critical infrastructure <input type="checkbox"/> there is a medium impact on the community (social, built, economic and natural) <input type="checkbox"/> may require delegation of a number of IMT functions <input type="checkbox"/> the incident involves multiple hazards <input type="checkbox"/> there is potential for the incident/or a requirement to be declared an 'Emergency Situation'. 	<ul style="list-style-type: none"> <input type="checkbox"/> requires significant coordination of multi-agency response <input type="checkbox"/> there is a protracted response duration <input type="checkbox"/> resources need to be sourced from State, National and even International level <input type="checkbox"/> there is a high level of complexity <input type="checkbox"/> there is a significant - actual or imminent impact on critical infrastructure <input type="checkbox"/> there is a significant impact on the community (social, built, economic and natural) <input type="checkbox"/> may require delegation of all IMT functions <input type="checkbox"/> evacuation and/or relocation of community is required <input type="checkbox"/> there is an actual or potential loss of life or multiple, serious injuries <input type="checkbox"/> a declaration of an 'Emergency Situation' or 'State of Emergency' is likely.



Action				
	Name	Signature	Date	Time (24hr)
Incident Controller				
Controlling Agency				
Notifications				
Sent	State Marine Pollution Coordinator Notification		Date	Time (24hr)
<input type="checkbox"/>	The DoT State Marine Pollution Coordinator (SMPC) has been notified of this declaration via phone and email? (MEER Duty Officer: 08 9480 9924)			
<input type="checkbox"/>	Email completed form to marine.pollution@transport.wa.gov.au			