Initial Response Phase
ICS 201 Incident Briefing

Facilitator: PO

Meeting Agenda

1. Current Situation
2. Maritime Casualty Update MCC (optional)
3. Initial Objectives and Priorities OO
4. Current and Planned Actions OO
5. Current On-scene Organisation OO
6. Resource Assignments OO
7. Facilities Established OO
8. Methods of Communication and Current Channels and Frequencies OO
9. Notifications Update OO
10. Resources Ordered and/or En-route PO
11. Public Information Actions PIO
12. Update ICS 233 Open ActionTracker PO
13. Incident Controller Guidance IC

Duration: Approximately 30 minutes

Meeting Display

Meeting Display

Roll Call
- State Maritime Environmental Emergency Coordinator (optional)
- Incident Controller
- Deputy Incident Controller
- Safety Officer
- Intelligence Officer
- Operations Officer
- Planning Officer
- Logistics Officer
- Public Information Officer
- Finance Officer
- Management Support Coordinator
- Resource Unit Coordinator
- Maritime Casualty Coordinator (optional)

Meeting Rules
- Presenter front & centre
- Phones on vibrate/silent
- No texting
- No side bar conversations
- Stick to the agenda

Last Updated: 28 Nov 2019