

# Westport Taskforce Steering Committee

## Terms of Reference

### Background

The Westport: Port and Environs Strategy will deliver an integrated strategy to meet freight and trade logistics for Perth and surrounding regions for 50 to 100 years. It will guide the planning, development and growth of the Port of Fremantle at the Inner and Outer Harbours, the required rail and road networks, intermodal terminals and the opportunities for the Port of Bunbury to handle trade expansion.

A Westport Taskforce has been established consisting of a Steering Committee, Reference Group, Project Control Groups and Work Streams. These will be supported by a Westport Project Office and independent peer reviewers.

### Purpose

The purpose of the Steering Committee is to:

- oversee the Westport Taskforce;
- facilitate the timely delivery of the Westport: Port and Environs Strategy; and
- provide early advice to Government on key strategic freight, environmental and related land use issues.

### Role of the Steering Committee

The role of the Steering Committee will be to:

- provide strategic oversight and direction regarding development of the Westport strategy and early advice issues;
- secure support and resources, facilitating the removal of any barriers, as required to ensure project success;
- ensure Westport objectives, projects and outcomes, are consistent with, and supportive of, other Government strategic policy directions;
- monitor the progress of the project to see that project targets and objectives are being met and expected benefits realised;
- assist in conflict resolution and management of high/extreme risks and issues; and
- review and comment on key input studies, reports and major revisions of the strategic plan as they are developed.

### Responsibilities of the Steering Committee

It is expected that Steering Committee members will:

- ensure that sound corporate governance is maintained throughout the project;
- understand and represent the interests of project partners;
- check that Westport is making sensible decisions, especially in procurement and in responding to issues, risks and proposed project changes;
- actively participate in meetings through attendance, discussion, and review of minutes, papers and other Westport documents; and
- share relevant experience and learnings from other projects which may assist in achieving best practice implementation.

## Steering Committee membership

The members of the Steering Committee are:

Organisation	Position
Independent Chair	Chair – Nicole Lockwood
Department of Transport (Deputy Chair)	Director General
Department of Jobs, Tourism, Science and Innovation	Director General
Department of Planning, Lands and Heritage	Director General
Department of the Premier and Cabinet	Director General
Department of Treasury	Under Treasurer
Department of Water and Environmental Regulation	Director General
Fremantle Ports	Chairman of the Board
Western Australian Planning Commission	Chairman

Additional members may be invited to join the Steering Committee on an as needs basis.

## Governance Structure

Reporting to the Minister for Transport; Lands; Heritage, the Steering Committee will oversee the Westport Taskforce's Reference Group, Project Control Groups, Project Office and Work Streams.

## Meetings and reporting

The Steering Committee will:

- meet two-monthly at the start of the project with later frequency being determined by project needs;
- be provided with Secretariat support by the Westport Project Office; and
- communicate regularly on its activities.