

DoT website)

# Government of Western Australia Department of Transport

# **ODT102 New On-demand Transport Customer Application Partnerships and Trusts**

This form is required to be completed to register your partnership or trust as a customer with the Department of Transport (DoT) to enable your entity to make an online application to become an authorised on-demand booking service

Your personal driver's licence information, photograph, and vehicle licence may be used or disclosed to a third party, where authorised under laws administered by DoT, or Commonwealth law in compliance with a Court Order issued within Australia. Your personal details may also be disclosed to other driver licensing authorities to assess your application or verify any information you have provided.

ENTITY DETAILS	PRIMARY DELEGATE FOR DOTDIRECT (CONT.)
NAME OF PARTNERSHIP/TRUST	POSITION WITHIN THE PARTNERSHIP/TRUST
ENTITY TYPE	RESIDENTIAL ADDRESS (CANNOT BE A PO BOX)
Partnership	
Trust	
REGISTERED BUSINESS NAME/S	CURURA
	SUBURB
	STATE POST CODE
	POSTAL ADDRESS (IF DIFFERENT TO ABOVE ADDRESS)
AUSTRALIAN BUSINESS NUMBER (ABN) OR	
AUSTRALIAN REGISTERED BUSINESS NUMBER (ARBN)	
	SUBURB
PRINCIPAL PLACE OF BUSINESS	STATE POST CODE
	BUSINESS PHONE NUMBER BUSINESS MOBILE NUMBER
SUBURB	
STATE POST CODE	EMAIL ADDRESS
BUSINESS POSTAL ADDRESS (IF DIFFERENT TO ABOVE ADDRESS)	
	DOES THE NOMINATED PRIMARY DELEGATE HAVE AN EXISTING DOTDIRECT ACCOUNT?
	Yes
	No - Nominate two DoTDirect account user names (This will enable
SUBURB	the creation of an account for online access
STATE POST CODE	USER NAME (PREFERRED)
BUSINESS PHONE NUMBER BUSINESS MOBILE NUMBER	
	ALTERNATE USER NAME
EMAIL ADDRESS	
	You will be contacted to provide an additional alternative user name/s if the user names provided are unavailable.
PRIMARY DELEGATE FOR DOTDIRECT	CONSENT TO ACT AS PRIMARY DELEGATE
A primary delegate is the main contact person for the partnership or trust, who	By providing your signature below you are giving your consent to act as the
can access an on-demand booking service authorisation through their personal	Primary Delegate on behalf of the entity listed in this application.
DoTDirect account. Once the DoTDirect account has been created the primary delegate can add other users to the account.	SIGNATURE
FAMILY NAME	DATE
	DATE / / / / / / / / / / / / / / / / / / /
FIRST NAME	
	PRIMARY DELEGATE PROOF OF IDENTITY
OTHER NAME/S	The nominated Primary Delegate must provide proof of identity for the DoTDirect Account to be created. Do you have a WA driver's licence?
DATE OF BIRTH	Yes, please provide your driver's licence number below
	No - you must provide proof of identification documentation. Refer to
GENDER	the 'Ón-demand Transport Standard Proof of Identity Requirements' fact sheet at www.transport.wa.gov.au/OdTPOI
Female	WA DRIVER'S LICENCE NUMBER
Male	TO LIVER O EIGENOU NOWIDER
X (Supporting documents required when gender X is selected, refer to	

PARTNERS/TRUSTEES Details of all partners and trustees are required (please print and complete additional copies of this page if necessary) PARTNER/TRUSTEE 1 - INDIVIDUAL (WHERE APPLICABLE) FAMILY NAME FIRST NAME OTHER NAME/S DATE OF BIRTH **GENDER** Female Male X (Supporting documents required when gender X is selected, refer to DoT website) RESIDENTIAL ADDRESS (CANNOT BE A PO BOX) **SUBURB** POST CODE STATE POSTAL ADDRESS (IF DIFFERENT TO ABOVE ADDRESS) **SUBURB** POST CODE STATE PHONE NUMBER MOBILE NUMBER **EMAIL ADDRESS PROOF OF IDENTITY** Each Partner/Trustee must provide proof of identity. Do you have a WA driver's licence? Yes, please provide your driver's licence number below No - you must provide proof of identification documentation. Refer to the 'On-demand Transport Standard Proof of Identity Requirements' fact sheet at www.transport.wa.gov.au/OdTPOI

WA DRIVER'S LICENCE NUMBER

PARTNER/TRUSTEE SIGNATURE

DATE

# PARTNERS/TRUSTEES (CONTINUED)

PARTNER/TRUSTEE 1 - ENTITY (WHERE APPLICABLE)				
NAME OF ENTITY				
ENTITY TYPE				
Company				
Incorporated body				
Other legal entity (please detail type below)				
AUSTRALIAN COMPANY NUMBER (ACN)				
AUSTRALIAN BUSINESS NUMBER (ABN) OR				
AUSTRALIAN REGISTERED BUSINESS NUMBER (ARBN)				
PRINCIPAL PLACE OF BUSINESS				
SUBURB				
STATE POST CODE				
BUSINESS POSTAL ADDRESS (IF DIFFERENT TO ABOVE ADDRESS)				
SUBURB				
STATE POST CODE				
PHONE NUMBER MOBILE NUMBER				
EMAIL ADDRESS				
EMAIL ADDRESS				
SUPPORTING DOCUMENTATION REQUIREMENTS				
Please ensure the following requirements have been completed and applicable documentation is attached to your application. Please tick boxes for documents				
provided.				
LEGAL ENTITY IS A COMPANY  ☐ Certificate of Registration				

- ☐ Record of Registration for Business Name (when Registered Business Names have been provided)
- ☐ ASIC Company Extract (less than three months old)

#### **LEGAL ENTITY IS A TRUST**

☐ Trust deed (front page,schedule and signed page)

## **LEGAL ENTITY IS AN INCORPORATED BODY**

☐ Certificate of Incorporation

**PARTNERS/TRUSTEE 2** Details of all partners and trustees are required (please print and complete additional copies of this page if necessary) PARTNER/TRUSTEE 2 - INDIVIDUAL (WHERE APPLICABLE) FAMILY NAME FIRST NAME OTHER NAME/S DATE OF BIRTH **GENDER** Female Male X (Supporting documents required when gender X is selected, refer to DoT website) RESIDENTIAL ADDRESS (CANNOT BE A PO BOX) **SUBURB** POST CODE STATE POSTAL ADDRESS (IF DIFFERENT TO ABOVE ADDRESS) **SUBURB** POST CODE STATE PHONE NUMBER MOBILE NUMBER **EMAIL ADDRESS PROOF OF IDENTITY** Each Partner/Trustee must provide proof of identity. Do you have a WA driver's

licence?

	Yes, please provide your driver's licence number below			
	No - you must provide proof of identification documentation. Refer to the 'On-demand Transport Standard Proof of Identity Requirements' fact sheet at www.transport.wa.gov.au/OdTPOI			
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DATE	/	, <u> </u>		/	Ι						

# PARTNERS/TRUSTEE 2 (CONTINUED)

PARTNER/TRUSTEE 2 - ENTITY (WHERE APPLICABLE)							
NAME OF EN	IIIY						
	NTITY TYPE  Company						
	Company Incorporated body						
	pal entity (please detail	type below)					
Tourist log	<u>a. c.m.) (p.cacc acta</u>	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,					
AUSTRALIAN	COMPANY NUMBER	R (ACN)					
	BUSINESS NUMBER	` '					
AUSTRALIAN	REGISTERED BUSII	NESS NUMBER (ARBN)					
PRINCIPAL PL	LACE OF BUSINESS						
SUBURB							
STATE		POST CODE					
BUSINESS PO	OSTAL ADDRESS (IF	DIFFERENT TO ABOVE ADDRESS)					
SUBURB							
STATE		POST CODE					
PHONE NUMBER MOBILE NUMBER							
EMAIL ADDRE	SS						
SUPPORTING	DOCUMENTATION	REQUIREMENTS					
		ents have been completed and applicable lication. Please tick boxes for documents					

#### **LEGAL ENTITY IS A COMPANY**

- ☐ Certificate of Registration
- ☐ Record of Registration for Business Name (when Registered Business Names have been provided)
- ☐ ASIC Company Extract (less than three months old)

#### **LEGAL ENTITY IS A TRUST**

☐ Trust deed (front page,schedule and signed page)

## **LEGAL ENTITY IS AN INCORPORATED BODY**

☐ Certificate of Incorporation

### APPLICANT DECLARATION

I certify the information provided in this application is true and correct. I have the authority to act on behalf of the entity listed in this application. I declare that I am authorised to submit this application on their behalf. I understand that the provision of false or misleading information in this application is an offence and will be treated seriously.

APPLICANT NAME
APPLICANT SIGNATURE
DATE
SUPPORTING DOCUMENTATION CHECKLIST

Please ensure the following requirements have been completed and applicable documentation attached to your application.

# WHERE ENTITY IS A PARTNERSHIP

Partnership agreement (naming all partners)

### WHERE ENTITY IS A TRUST

Trust deed (front page, schedule and signed page)

#### **ALL PARTNERS/TRUSTEES**

Western Australian driver's licence number, OR
Proof of identification documents (stamped certified copies if not presenting in person) OR
Documentation establishing the identity of a legal entity listed as a Partner/Trustee

#### **PRIMARY DELEGATE**

Western Australian driver's licence number, OR
Proof of identification documents (stamped certified copies if not presenting in person)

# SUBMITTING YOUR APPLICATION

Partnerships/Trusts based in WA where the Primary Delegate holds a WA driver's licence can email this application form and supporting documents to: ondemandtransport@transport.wa.gov.au

Partnerships/Trusts based in WA where the Primary Delegate or an Partners/ Trustees do not hold a WA driver's licence must submit the application form and original proof of identity documents (including those for the Primary Delegate in Person) at:

On-demand Transport 20 Brown Street EAST PERTH WA 6004

Partnerships/Trusts based in regional WA can submit their applications and supporting documentation at any Department of Transport Regional Centre or Authorised Agent. To locate your nearest Regional Centre or Agent please visit www.transport.wa.gov.au

Non-WA based Partnerships and Trusts can email this application form and certified copies of their proof of identity documents to: ondemandtransport@ transport.wa.gov.au

Or by post to:

Department of Transport WA On-demand Transport PO Box C102, PERTH WA 6839

Please note that in the circumstance that the nominated Primary Delegate or any listed Partners/Trustees of a non-WA based Partnership/ Trust do not hold a current driver's licence issued by an Australian jurisdiction, original certified proof of identity documents be posted to **On-demand Transport** 

For information on how to certify documents, please read the 'On-demand Transport Standard Certification of Documents Guidelines' fact sheet online at www.transport.wa.gov.au/OdTPOI.

#### **On-demand Transport Contact Details:**

Telephone enquiries: 1300 471 834

Email: ondemandtransport@transport.wa.gov.au

Website: www.transport.wa.gov.au

## **OFFICE USE ONLY**

The following applicable supporting documentation has been provided by

electronic or posted certified copies (where applicable).					
PARTNERSHIP					
Partnership agreement (naming all partners)					
TRUST					
Trust deed (front page,schedule and signed page)					
ALL PARTNERS/TRUSTEES					
Western Australian driver's licence number, OR					
Current Australian driver's licence or primary identification (one document) AND secondary identification (two documents), OR					
Documentation establishing the identity of a legal entity listed as a Partner/Trustee					
PRIMARY DELEGATE					
WA driver's licence OR					

	With the first test test test test test test test t	ı			
Current Australian driver's licence or primary identification (one document) AND secondary identification (two documents)					
ruste	ve checked that the applicant, primary delegate and any listed partners/ ees have provided the required supporting documentation and have hed copies of all documents provided.				
REC	RECEIVING OFFICER NAME				

RECEIV	ING OFFICER NAME
SIGNAT	TIRE
CICIVAI	OKL
DATE	