



This form is to be used to apply for authorisation as a Regular Passenger Transport (RPT) service provider, under s.59 of the *Transport (Road Passenger Services) Act 2018*. An RPT service is a service for the transport of passengers by road within, or partly within the State for hire or reward that is conducted according to regular routes and timetables or according to regular routes and at regular intervals. It is an offence to provide an RPT service in WA without valid authorisation.

### APPLICATION CHECKLIST

**ALL APPLICATIONS**

All applications must include details of:

- The necessity of the service and the public benefit that would be provided by the proposed service, including the adequacy of, and impact on, any existing services.
- The proposed route(s) and area(s) to be serviced, including the schedule, points of departure and arrival; location of stops along the proposed route(s) including rest/comfort stops, taking into account the opening hours of establishments such as roadhouses and fuel stations; destination(s) at which passengers commence their journey along the proposed route'.
- The fares proposed to be charged for the service.
- Descriptions of the types of vehicles to be used in the providing the service.
- The estimated number of vehicles to be used in providing the service.
- The estimated maximum number of passengers to be carried in the vehicles proposed to be used.

**IF APPLICANT IS A COMPANY**

- Where the application is in a company name, you must submit a recent 'Company Extract' (Issued by ASIC) that is no more than 3 months old at the time of application. All the directors listed on the Company Extract must be listed and sign the Applicant Details section of this form.

**IF APPLICANT IS A TRUST**

- A Certified copy of the Trust Deed has been attached.

**IF APPLICANT IS A PARTNERSHIP**

- Partnership agreement naming all partners.

### APPLICANT DETAILS

ABN OR ACN

FAMILY NAME/COMPANY NAME

FIRST NAME

OTHER NAME/S

RESIDENTIAL/BUSINESS ADDRESS

SUBURB

STATE

POSTCODE

POSTAL ADDRESS

SUBURB

STATE

POSTCODE

PHONE NUMBER

MOBILE NUMBER

EMAIL ADDRESS

### APPLICANT DETAILS CONTINUED

Do you give consent for the Department of Transport to contact you via SMS or email regarding the status of your RPT authorisation (including ongoing requirement reminders, warning notices and renewal notices)?

- YES, send me SMS notifications.
- YES, send me email notifications.
- NO, do not send me any notifications.

**If you are applying as a company, partnership or trust, please list all directors, partners or trustees. The person listed first will be the primary contact for this application and subsequent authorisation if granted.**

**APPLICANT 1**

APPLICANT NAME

SIGNATURE

DATE

 /  / 

**APPLICANT 2**

APPLICANT NAME

SIGNATURE

DATE

 /  / 

**APPLICANT 3**

APPLICANT NAME

SIGNATURE

DATE

 /  / 

**APPLICANT 4**

APPLICANT NAME

SIGNATURE

DATE

 /  / 

**APPLICANT 5**

APPLICANT NAME

SIGNATURE

DATE

 /  /

## AREA OF OPERATION

Please select an area of operation you intend to provide a service to:

- MOSTLY METROPOLITAN AREA
- MOSTLY COUNTRY AREA  
(Specify the area of operation in the 'Service Details' section below)

## SERVICE DETAILS

Provide a description of the service you will be providing, including the route, pick-up and drop-off points, and timetable of your service. If more space is required, please attach an additional sheet.


## VEHICLE(S) USED TO PROVIDE SERVICE(S)

Description of vehicles to be used to provide the service	Estimated maximum number of passengers	Estimated number of vehicles used
e.g. Coach	56	10

## PRIVACY STATEMENT

The Department of Transport is committed to protecting the confidentiality of your personal information in accordance with the *Transport (Road Passenger Services) Act 2018* ("the Act") and subsidiary regulations.

Information supplied in this application will be used by officers of the Department to assess your eligibility and suitability to hold an RPT service provider authorisation.

The personal information you provide will be kept confidential, but may be disclosed to specified third parties as provided for in Part 7 of the Act, but otherwise will not be disclosed without your consent unless required or permitted by law.

I have read and understood the privacy statement outlined above.

## APPLICATION DECLARATION

It is a criminal offence to make a false or misleading statement in connection with an application for authorisation.

I certify the information provided in this application is true and correct.

I understand that any statement or misrepresentation that I have made in this application which I know to be false, is an offence under the *Transport (Road Passenger Services) Act 2018*.

APPLICANT SIGNATURE

DATE

 /  / 

## OFFICE USE ONLY

Company/partnership/trust POI provided

Application payment received

PTA consultation needed:

YES  NO

Route assessed for:

Necessity of service

Impact on existing services

Condition of roads to be used

RECOMMENDING OFFICER

NAME

SIGNATURE

DATE

 /  / 

APPROVING OFFICER

NAME

SIGNATURE

DATE

 /  /